

RESOLUTION 8-1

WHEREAS, the Sangamon County Animal Control Facility is in need of renovation to address heating, cooling, and roof issues; and

WHEREAS, the repairs to the facility require expertise in engineering and construction to properly resolve the issues; and

WHEREAS, Sangamon County issued 2 RFPs in 2011 to solicit bids for the project; and

WHEREAS, the 2011 bid attempts resulted in no bidders and 2 bids that were unsatisfactory; and

WHEREAS, Sangamon County wishes to hire Crawford, Murphy, & Tilly, Inc., to draft plans for a new RFP for the Animal Control Center; and

WHEREAS, Crawford, Murphy, & Tilly, Inc., will assess all work that is needed to repair the facility, draw plans, hold a pre-bid conference, assist in the review of bids, and monitor the project to confirm proper completion; and

WHEREAS, the amount of the contract with Crawford, Murphy, & Tilly, Inc., is not to exceed \$37,130; and

WHEREAS, the employ of Crawford, Murphy, & Tilly, Inc., is recommended to ensure repairs are made appropriately;

NOW, THEREFORE, BE IT RESOLVED, by the members of the Board of Sangamon County, Illinois, in session this 12th day of June, 2012, upon the joint recommendation of the Public Health and Finance Committees, enter into a contract with Crawford, Murphy, & Tilly, Inc., to assist as agreed upon by both parties with the renovation of the Animal Control Center, with said contract not to exceed \$37,130.

Respectfully Submitted,

Chairman, Finance Committee

Chairman, Public Health and Zoning Committee

Tim Wood
Abe Forsyth
Wendell
John Fulgenzi
Sam Markham
Rose
Jane Musgrave

Case Childs
Sangamon County Clerk

Tim Wood
Linda L. Fulgenzi
John Fulgenzi
Abe Forsyth
Wendell
John
John

JUN 27 2012

FILED

Linda Douglas
B Williams

RECEIVED

MAY 22 2012

Paul Palazzo
SANGAMON COUNTY AUDITOR



CRAWFORD, MURPHY & TILLY, INC.
CONSULTING ENGINEERS

May 17, 2012

James D. Stone
Director of Public Health
2833 South Grand Avenue, East
Springfield, IL 62703-2715

Dear Jim:

As requested, we have reviewed our proposal submitted in December of 2011 for architectural/engineering services for the renovation of the Sangamon County Animal Control Facility. By limiting our on-site observation time, using junior staff members for certain tasks and keeping our 2011 fees, we are able to provide you with a revised proposal and reduced fee. We have reduced our original fee of \$41,020 to \$37,130. Also, our services will be provided on a time and expenses basis for that not-to-exceed amount, so if the owner can help reduce time spent on the project, CMT's time and subsequently our fee, will be reduced. CMT's services will not exceed the \$37,130 amount without written authorization from the Sangamon County Department of Public Health.

Architectural / Engineering Services to be provided:

- Construction documents and opinion of probable cost based on previous professional recommendations supplied by the Client and CMT's design.
- Project bidding, including request for proposal assistance and pre-bid meeting attendance.
- Construction administration, including pre-construction meeting, monthly pay-progress meetings, contractor's requests, submittals and change orders.
- On-site observation, including 40 hours of observation, as required.

Attached is our revised fee estimate of time and expenses. We will provide two copies of our standard Agreement for Professional Services, once you have reviewed and find acceptable.

If you have any questions, please contact me. Thank you, again, for the opportunity.

Sincerely,

CRAWFORD, MURPHY & TILLY, INC.

George Cain, AIA

CRAWFORD, MURPHY & TILLY, INC.
CONTRACT ATTACHMENT - EXHIBIT A - 2011 PROFESSIONAL SERVICES COST ESTIMATE
 Sangamon County Department of Public Health
 Sangamon County Animal Control Facility
 PROJECT NAME _____ CMT JOB NO. _____
 CLIENT _____ CMT JOB NO. _____
 PROJECT NAME _____ CMT JOB NO. _____

Prep By	PROJ MGR
DATE	05/17/12
Apprvd	PROJ PNCL
DATE	05/17/12

TASK NO.	TASKS / CLASSIFICATIONS	CURRENT YEAR 2011 HOURLY RATES															TOTAL
		\$172	\$167	\$137	\$117	\$107	\$97	\$112	\$102	\$77	\$82	\$67	\$50	\$50	\$700		
		SR PROJECT ENGR MANAGER	PROJECT ENGR ARCHITECT	SENIOR ENGINEER ARCHITECT	SENIOR ENGINEER	SENIOR MANAGER	ARCHITECT	ENGINEER ARCHITECT	LAND SURVEYOR	SENIOR TECHNICIAN	TECHNICAL MGR PLANNER	TECHNICIAN	TECHNICAL ASSISTANT	ADMIN ASSISTANT CLERK	LABOR SUMMARY & MAN HOURS		
1	Site Investigation / Research			12	4	4									16		
2	Meetings			16	8	8									22		
3	Code Review			8											8		
4	Design Development			28											44		
5	Construction Documents			20											60		
6	Estimates			8											12		
7	Bidding			10											10		
8	Construction Administration			10											44		
9	Construction Observation			16											40		
10	Project Closeout			10											22		
11																	
12																	
13																	
14																	
15																	
	TOTAL MAN HOURS			138				84							278		
	SUBTOTAL - BASE LABOR EFFORT			\$18,906				\$8,148							\$32,038		
	TOTAL LABOR EFFORT	\$2,032	\$30	\$2,680	\$1,096	\$5,428	\$6,720	\$1,484	\$1,370	\$4,342	\$4,520	\$2,366					
1	Site Investigation / Research		\$30												\$2,062		
2	Meetings		\$50												\$2,730		
3	Code Review														\$1,096		
4	Design Development														\$5,428		
5	Construction Documents				\$500										\$7,220		
6	Estimates														\$1,484		
7	Bidding														\$1,370		
8	Construction Administration														\$4,342		
9	Construction Observation		\$150												\$150		
10	Project Closeout		\$20												\$20		
11																	
12																	
13																	
14																	
15																	
	TOTALS	\$32,038	\$250	\$2,680	\$1,096	\$5,428	\$6,720	\$1,484	\$1,370	\$4,342	\$4,520	\$2,366			\$32,788		
	PERCENTAGE OF WORK TO BE PERFORMED BY YEAR	2011	2012	2013	2014	TOTAL	EST % OF OT	HRS INCLUDED ABOVE									
	WEIGHTING FACTOR FOR 5% ANNUAL ADJUSTMENT	100%	100%	100%	100%	100%	AVERAGE OVERTIME RATE PREMIUM	15%									
	ESTIMATED CONTINGENCY	1.0000	1.0000	1.0000	1.0000	1.0000	OT ADJUSTMENT FACTOR	20%									
	ROUNDING																
	TOTAL FEE														\$37,130		