

Resolution # 8-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Information Systems wishes to procure goods and/or services from OpenText for the purpose of content management including scanning and archiving of documents in the amount of approximately \$38,650.00; and

WHEREAS, this purchase will allow Information Systems to provide content management to multiple county department for efficient retrieval of documents; and

WHEREAS, as documented by the approval of this resolution, Building and Grounds Committee has approved the Information Systems Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 14th day of February, 2023, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Chairman, Sangamon County Board

ATTEST:

County Clerk

Approved by the Building and Grounds Committee _____, _____

FILED

_____, Chairman

FEB 02 2023

Attachment: Purchase Order form
[Signature]
Sangamon County Clerk

8-2

LIVE ** Sangamon County ** LIVE Purchase Order Edit Listing

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
ISD.ADMN Information System,Administration		Exception-Blankt	21151-Open Text	FY 23 ISD Maintenance - OpenText
	G/L Date: 12/01/2022		Open Text	Director
	Deliver By Date:		Division	200 S Ninth St, Room 312
	Expiration Date: 11/30/2023		275 Frank Tompa Drive	Springfield , IL 62701
	Form Type: STND		Waterloo, ON N2L 0A1	
	Resolution Number: None		info@opentext.com	
	Assigned to: None			

Detail:	Description	Vendor Part Number	Quantity	U/M	Amount/Unit	Total Amount
	Contractual Srvc; Software - OpenxTest Renewal 4/1/23-3/31/2024		1.0000	EA	38,650.0000	38,650.00
	Contract Number:	Confirming: No	Ordered For:	Ship To: Director		
	List Price Per Unit: 38,650.00	1099 Item: No	Ship Via:	200 S Ninth St, Room 312		
	Discount Percentage: 0%	Taxable Item: No	Freight Terms:	Springfield , IL 62701		
	Create Asset: No	Associate To Asset:				

Total
Purchase Order Items: 1
Purchase Order Amount: \$38,650.00
Purchase Order Encumbrances: \$38,650.00

Total Purchase Orders: 1 Purchase Order Amount: \$38,650.00 Purchase Order Encumbrances: \$38,650.00