

Resolution # 7-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the Finance Committee to approve all requests to apply for grants from Federal and State agencies, as well as grants from all other entities; and,

WHEREAS, County policies and procedures require that the acceptance of grants of \$30,000 or more must be approved by the full County Board;

WHEREAS, the Department of ETSD/9-1-1 wishes to apply for and accept an a grant from Illinois State Police for the NG9-1-1 Expenses Grant Program program in the amount of approximately 100,000; and

WHEREAS, this grant will allow ETSD/9-1-1 to provide multimedia recording capabilities; and

WHEREAS, as documented by the approval of this resolution, ETSD/9-1-1 Committee and the Finance Committee have approved the ETSD/9-1-1 Department's request to apply for the NG9-1-1 Expenses Grant Program grant and the committees

recommend that the County Board approve the acceptance of this grant, if awarded by

ILLINOIS STATE POLICE.

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this _____ day of _____, _____, approves the acceptance of the _____ grant, which is detailed above, if the grant is awarded to the

County by _____. The County Administrator is authorized to sign

required grant documents to execute the agreement for this grant.

RECEIVED
2660

JAN 17 2019

Approved by the ETSD/9-1-1 Committee

JANUARY 16, 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

[Signature], Chairman

[Signature], Member

[Signature], Member

[Signature], Member

[Signature]

FILED

Member _____, Member

JAN 23 2019

[Signature]
Sangamon County Clerk

7-3

SANGAMON COUNTY - GRANT APPROVAL FORM

Requesting Department: ETSD/9-1-1

Grant Program Title: NG9-1-1 Expenses Grant Program

This request is for: a new grant renewal or extension of an existing grant

Grantor: Illinois State Police

Brief description of the grant program and its benefits to Sangamon County:

This grant is for upgrading our existing recording system to include future technological advancements (such as text, image, and video files) coming into the 9-1-1 Center. The current capability is for audio only.

Anticipated Grant Revenue Amount: \$100,000.00

Are matching funds required? Yes No

If yes, please state the amount and the source of matching funds:

If this grant is approved, will any new personnel be hired: Yes No

If Yes, please indicate the number and cost of personnel:

Are there any *indirect* costs or *legal* requirements associated with this grant (i.e., increased workload on existing staff, requirements to continue specific programs after grant periods, etc.): Yes No

If Yes, please provide details. Include attachment if needed:

	Current FY	Current FY + 1	Current FY + 2
Number of Employees			
Personnel Costs (in dollars)			
Fringe Benefit Cost			
Other Costs (Equipment, etc)			
Total Cost			

Requested by: Christopher S. Mueller
(Department Head Signature)

Date: 07/17/2019

Uniform Notice for Funding Opportunity (NOFO) Summary Information

Data Field		
1.	Awarding Agency Name:	Illinois State Police
2.	Agency Contact:	Cindy Barbera-Brelle Cindy_Barbera-Brelle@isp.state.il.us 217-782-3200
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	19-493-NG9-1-1E
6.	Funding Opportunity Title:	NG9-1-1 Expenses Grant Program
7.	CSFA Number:	493-60-1652
8.	CSFA Popular Name:	NG9-1-1 Expenses Grant Program
9.	CFDA Number(s):	N/A
10.	Anticipated Number of Awards:	Unknown
11.	Estimated Total Program Funding:	\$8,880,000.00
12.	Award Range	Not Applicable
13.	Source of Funding:	<input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private/Other funding
14.	Cost Sharing or Matching Requirement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide the citation governing the restriction
16.	Posted Date:	December 14, 2018
17.	Application Range:	December 14, 2018 until February 4, 2019 at 1:00 PM
18.	Technical Assistance Session:	Session Offered: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input type="checkbox"/> No N/A

**AGENCY-SPECIFIC CONTENT FOR THE NOTICE OF FUNDING OPPORTUNITY
NG9-1-1 EXPENSES GRANT**

A. Program Description

The Illinois State Police Office of the Statewide 9-1-1 Administrator (hereafter “Administrator”) seeks NG9-1-1 Expenses Grant Proposals as defined in 50 ILCS 750/30(b)(1)(E) with priority given to 9-1-1 Authorities that provide 9-1-1 service within the territory of a Large Electing Provider as defined in Section 13-406.1 of the Public Utilities Act for NG9-1-1 expenses. Applicants must submit proposals in compliance with the Act.

For purposes of the NG9-1-1 Grant Program “NG9-1-1 Expenses” means expenses for a Primary PSAP’s hosted i3-capable call handling position equipment only and related training for staff or a NG9-1-1 multimedia logging recorder system capable of recording all call media types, including voice, video and text or a GIS project that relates directly to the preparation of PSAP boundary, road centerline, and address point data based on Illinois NG9-1-1 GIS Data Standards, the Illinois schema and GIS best practices. These projects must include a long-term data maintenance plan. Day to day work or continued geospatial maintenance will not be funded.

The Administrator’s goals in administering this program are to:

Defray costs associated with the replacement or upgrade of 9-1-1 call handling positions to a hosted solution that is Next Generation 9-1-1 i3 capable. Reimbursement applies to i3-capable call handling equipment, multimedia logging recorder system and GIS projects that meet the criteria and that is purchased or has been contracted for after January 1, 2016.

NG9-1-1 Expenses – Call Handling Equipment and Multimedia Recorder System

Grants will be funded, in whole or in part, with funds appropriated to the Illinois State Police (ISP) under the Act from the Statewide 9-1-1 Fund. The Administrator, with the advice and recommendation, of the Statewide 9-1-1 Advisory Board shall administer the program and award grants based on criteria that include but are not limited to:

1. Regional implementation of a hosted NG9-1-1 i3 capable Call Handling Equipment only solution (75%)
2. Hosted i3 capable Call Handling Equipment only (25%)
3. NG9-1-1 i3 standards-based multimedia recorder system

NG9-1-1 Expenses – GIS Projects

Grants will be funded, in whole or in part, with funds appropriated to the Illinois State Police (ISP) under the Act from the Statewide 9-1-1 Fund. The Administrator, with the advice and recommendation, of the Statewide 9-1-1 Advisory Board shall administer the program and award grants based on criteria that include but are not limited to:

GIS Projects that support creation, quality control and updates of the required GIS data layers in preparation for NG9-1-1 readiness by July 1, 2020. The required data layers, as defined in the Illinois NG9-1-1 GIS Data Standards, include road centerlines, address points, PSAP boundary, emergency service boundary and provisioning boundary layers. Strongly Recommended and Recommended layers as defined the Illinois NG9-1-1 GIS Data Standards are encouraged to be part of your project proposal.

1. Creation
 - a. Purchasing data necessary to create required GIS layers.
 - b. Digitization of data layers listed in NG9-1-1 GIS Data Standards document.
 - c. Creation and review of attributes in data layers.
2. Quality Control – Checking existing data for areas needing correction, such as:
 - a. Mismatches in comparison data of GIS data to legacy MSAG data. This also includes address match issues with the ALI and MSAG databases.
 - b. Topology errors (slivers, gaps, or overlaps in data, roads split at intersections and on boundary lines.)
 - c. Missing required fields.
 - d. Null values in required fields.
 - e. Mismatches between road names in the street centerline layer and road names in the address layer. This includes street centerline edits focusing on duplicate/overlapping address ranges, ensuring attributes are accurate to Illinois data standards and address match issues with the street centerline data layer.
 - f. Mismatches between number in address layer and address range in centerline layer. Reconciling with address data, and general centerline corrections (missing attributes, spatial accuracy, etc.).
3. Updates
 - a. Adding new roads or address points to existing data.
 - b. Removing roads or address points no longer in use.
 - c. Correcting updated road names, addresses, emergency service provider names
 - d. Adding and populating any missing fields that are required by the Illinois NG9-1-1 GIS Data Standards.
 - e. Changing field types as needed to meet standards (text to numeric or numeric to text)
 - f. Conversion of legacy Emergency Service Zone (ESZ) layers to required Emergency Service Boundary (ESB) layers. In addition, the emergency service zone GIS data layer will be reviewed and updates to ensure the proper assignment of E911 calls for service as prescribed through the NG911 database.
 - g. Conversion of GIS data to required NG911 schema, as defined in the Illinois NG9-1-1 GIS Data Standards.
4. Maintenance Plan

To guarantee the continued value of the investment made in the abovementioned data improvements and dataset synchronization efforts, it is essential to implement sustainable practices for their ongoing maintenance to ensure that the data is kept current, complete, and accurate in the future. To this end, a set of workflows and policies and procedures will be established and documented to enable ongoing system maintenance. Wherever practical, these procedures will employ automation through scripting and models, data review tools, and domains to simplify maintenance tasks, minimize manual effort and ensure the quality and consistency of relevant public safety datasets.
5. CAD System

Where necessary, configuration changes will be made to current CAD mapping applications to accommodate the new model. The goal is to have a GIS database that can fully support NG911 technology (from the telephone company to NG911 to GIS to the CAD system) and to develop the necessary structure to sustain GIS data maintenance activities.
6. Software and Hardware

Applicants may use grants funds for the purchase of a single Esri ArcGIS Desktop license and a single desktop computer to support the Esri application IF migrating from a different platform to an Esri platform and for a GIS data collector. In addition to hardware and/or software the grant request must also include projects that prepare data for 2020.

For NG9-1-1 Call Handling Equipment priority shall be given first to 1st time 9-1-1 Authority grant applicants that provide 9-1-1 service within the territory of a Large Electing Provider as defined in Section 13-406.1 of the Public Utilities Act for NG9-1-1 expenses, then to 1st time 9-1-1 Authority grant applicants that provide 9-1-1 service within all other territories and then for NG911 multimedia recorder system grant applicants.

Funds awarded through this grant shall only be used to offset **NON-RECURRING** costs associated with the NG9-1-1 Expenses.

Funding Restrictions

Funds **will not** be awarded for the following budget expenditure categories;

- 1 – Personnel (Salaries and Wages)
- 2 – Fringe Benefits
- 3 – Travel
- 5 – Supplies
- 7 – Consultant Services
- 8 - Constructions
- 9 – Occupancy (Rent and Utilities)
- 10 – Research and Development (R&D)
- 13 – Direct Administrative Costs
- 14 – Miscellaneous Costs

Detailed Funding Restrictions

4 - Equipment

Funds will not be awarded for non-hosted i3 capable NG9-1-1 call handling equipment.

6 – Contractual Services

Funds will be awarded for installation only.

11 – Telecommunications

Funds will be awarded for 1-time 9-1-1 System Provider costs, if applicable.

12 – Training & Education

Funds will be awarded for training related to the NG9-1-1 call handling equipment only and for Esri training in conjunction with the installation of Esri ArcGIS Desktop.

NG9-1-1 Expenses Grant funds can be used in conjunction with other funding as necessary to complete projects but tracking and reporting must remain separate and kept in compliance with the requirements of the Act.

9-1-1 systems outside of a municipality with a population more than 500,000 shall be eligible to apply.

B. Project Monitoring

The Illinois State Police will require the successful Applicant to submit to monitoring of the Project. The Applicant will be required to prepare a detailed budget indicating expenses for commodities, equipment and materials, as well as to submit quarterly progress and financial reports. Details regarding the budget and quarterly progress reports will be outlined in the grant agreement.

C. Funding Information

This award is utilizing state funds. As defined in 50 ILCS 750/30(b)(1)(E) from each surcharge collected and remitted under Section 20 of the ETSA, until June 30, 2020, \$0.05 shall be used by the Department for grants for NG9-1-1 expenses, with priority given to 9-1-1 Authorities that provide 9-1-1 service within the territory of a Large Electing Provider as defined in Section 13-406.1 of the Public Utilities Act.

The total amount of funding that the Administrator expects to award is \$8,880,000.00.

\$5.44 million will be allocated to NG9-1-1 Equipment and \$3.44 million will be allocated to GIS Projects.

The start date and period of performance for new awards will be July 1, 2019-June 30, 2020.

The applicant is required to submit a project narrative that describes how the award will be executed. The project plan should include necessary detail identifying how NG9-1-1 capable hosted Call Handling Equipment will meet the criteria listed in the Program description section to enable the ISP Office of the 9-1-1 Administrator to manage the grant agreement activity against planned project performance.

D. Eligibility Information

1. Applicants that are eligible for NG9-1-1 Expenses Grants are 9-1-1 systems outside of a municipality with a population in excess of 500,000.
2. Priority is given to 9-1-1 Authorities that provide 9-1-1 service within the territory of a Large Electing Provider as defined in Section 13-406.1 of the Public Utilities Act for NG9-1-1 expenses.
3. The agency must comply with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).
4. Cost Sharing or Matching will not be considered in the evaluation.
5. Indirect Costs are allowed.
6. The submitting organization may only submit one application under the announcement.
7. An Applicant's failure to meet an eligibility criterion by the time of an application deadline will result in the State awarding agency returning the application without review or, even though an application may be reviewed, will preclude the Administrator from making a State award.

E. Application and Submission Information

The complete application package consists of the supplemental documents listed below and uniform templates and are available on the website of the Office of the 9-1-1 Administrator:

<https://www2.illinois.gov/sites/statewide911/Forms/Pages/default.aspx>

1. Content and Form of Application Submission. The following forms are required content of the application:

Uniform Application for State Grant Assistance – NG9-1-1 Expenses Grant

The Project Narrative **MUST** include the following information:

- A. Project Narrative - include a list of core functions, activities or tasks required to implement the Grantee’s approved NG9-1-1 Expenses Grant.
 1. Funding requests for NG9-1-1 equipment projects must include a detailed project description. This project description should reference the impact on operational services and consequences of not receiving funding, the benefits of receiving funding, the relationship to local strategic and capital improvement plans, and sustainability. The Project Narrative section on the grant application has a corresponding text box for the 9-1-1 Authority to provide this information.
 2. Funding requests for NG9-1-1 GIS Projects must include a detailed project description that includes how you plan to use grant funds to prepare for 2020. The Project Narrative section on the grant application has a corresponding text box for the 9-1-1 Authority to provide this information.
- B. Deliverables or Milestones - include a list of all services, items, materials and property to be delivered, performed, or provided; and/or a list of important events that must occur at specific points (**dates must be indicated**) throughout the term of the grant to effectively achieve project deliverables or milestones.

Uniform Budget Template for Consolidation and NG9-1-1 Expenses Grants (fillable pdf)

A narrative is required for each budget expenditure category along with an itemized cost schedule or detailed vendor prepared quote submitted as an attachment. Applicants shall provide a corresponding narrative that explains the reason for each requested budget item and provides the basis for its cost. A vendor prepared quote is not a substitute for a budget narrative. Budgetary quotes received from a vendor(s) during the application process and submitted with the application do not commit the PSAP to use that vendor(s) once the grant award is issued. All items requested must be thoroughly justified and clearly related to the proposed project.

Quotes and/or Invoices must include an itemized cost breakdown to support each item included in the Uniform Budget Template.

Refer to the State’s Grant Accountability and Transparency Act Resource Library for additional information.

<https://www2.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>

All copies of the application must bear original signatures.

An entity may apply for a grant but will not be eligible for a grant award until the entity has prequalified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, <https://grants.illinois.gov/portal/>. During pre-qualification, Dun and Bradstreet verifications are performed including a check of Debarred and Suspended status and good standing with the Secretary of State. The pre-qualification process also includes a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ). If applicable, the entity will be notified that it is ineligible for award as a result of the Dun and Bradstreet verification. The entity will be informed of corrective action needed to become eligible for a grant award.

2. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM).

This paragraph must state clearly that each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration:

<https://governmentcontractregistration.com/sam-registration-and-renewal/>

i) provide a valid DUNS number in its application; and

(iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. It also must state that the State awarding agency may not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the State awarding agency is ready to make a Federal pass-through or State award, the State awarding agency may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

3. Submission Dates and Times.

A signed original of the Applicant's Grant Application shall be submitted in a sealed envelope and delivered as indicated below:

THE OUTSIDE ENVELOPE FOR DELIVERY TO THE ADMINISTRATOR MUST BE ADDRESSED AS FOLLOWS:

Illinois State Police
Office of the Statewide 9-1-1 Administrator
NG9-1-1 Expenses Grant
801 South 7th Street – 300S
Springfield, IL 62703

All grant applications must be received by the Administrator as shown below:

Due Date and Time: February 4, 2019 at 1:00 PM

All original application documents must also be in PDF format and submitted electronically to the 911 Administrator's inbox at:

911_Administrator@isp.state.il.us

A fax copy of the application will not be accepted. Please note that the **Applicant must submit both the hard copy AND the electronic version of the Grant Application.**

Please note that the conditions for submission of Grant Applications, including the deadline, may not be waived or extended regardless of weather conditions or other circumstances that may delay delivery of the Applicant's Application. Please allow enough time for delivery.

4. Intergovernmental Review. Not applicable.
5. Funding Restrictions. Not applicable.
6. Other Submission Requirements. Not applicable.

F. Application Review Information

1. **Criteria.** The Administrator will be using the following criteria to evaluate Call Handling Equipment applications:

Regional implementation of a hosted NG9-1-1 i3 capable Call Handling Equipment only solution (75%)

Hosted i3 capable Call Handling Equipment only solution (25%)

The Administrator will be using the criteria requirements described in the **Program Description Section** to evaluate GIS Projects.

2. **Review and Selection Process.** The Administrator will conduct an initial review of timely received applications submitted in response to the NOFO to determine eligibility, completeness and responsiveness to the programmatic requirements of the NG911 Expenses Grant Program, including a review of the project budget. Applications determined to be ineligible, incomplete, and/or non-responsive may be eliminated from further review. However, The Administrator may continue the review process for an application that is missing information that can be easily rectified or cured. To continue the review process, the Administrator may request missing or incomplete information from the applicant as needed, however, the Administrator has no affirmative obligation to notify applicants of a deficient application and will not be held responsible for any deficiencies that are not remedied in a timely manner.

The Administrator will contact the applicant regarding the need to revise the application. Revisions are intended to resolve material weaknesses and/or deficiencies with the application, which may include but are not limited to proposed projects and activities and proposed budget items. The Administrator may also request clarifying information and/or corroborating documentation from applicants. The applicant will have seven (7) calendar days to submit information responsive to the feedback provided by the Administrator. Failure to submit such additional responsive information may preclude the applicant from further consideration for award. Revised applications may be subjected to additional rounds of requested revisions by the Administrator.

3. **Anticipated Announcement and State Award Dates.** No later than May 1, 2019. State Award Date no later than June 30, 2019.

G. Award Administration Information

1. **State Award Notices.** The successful applicant can expect to receive a Notice of State Award (NOSA) and Grant Agreement to execute following selection.
2. **Administrative and National Policy Requirements.** A NOSA will be distributed by the awarding agency prior to issuance of a grant agreement. The NOSA will specify the terms and conditions of the award.
3. **Reporting.** The grant recipient is required to submit quarterly progress and financial reports to the Administrator.

H. Questions

Questions regarding problems with the eligibility requirements are directed via email to:

Cindy Barbera-Brelle – cindy_barbera-brelle@isp.state.il.us

I. State Awarding Agency Contact

Questions regarding the application process are directed via email or phone to:

Cindy Barbera-Brelle
Statewide 9-1-1 Administrator
801 South 7th Street – 300S
Springfield, IL 62703
Phone: 312.782.3200
Email: cindy_barbera-brelle@isp.state.il.us

7-13

SCCDS Monthly Report To the Executive Board

Presented at the January 2019 Meeting

Employees:

Dispatcher Trainees:	5
Dispatchers:	36
Supervisors:	5
Training:	0
Center Manager:	1

TOTAL (1/14/2019) 47 (-4)

December Telephone Calls

Inbound Line	December	November
911	8,927	8,502
Alarm Co's	970	1,103
Crime Stoppers	117	103
SCSO	7,955	7,753
SPD	12,692	13,375
SFD	1,780	1,808
Total	32,441	32,644

Outbound Calls	Totals
December	15,516
November	14,628

7-14

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7-15

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7-16

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7-18

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