

Resolution # 20-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Public Defender wishes to procure goods and/or services from Dr. Pan for the purpose of Forensic Examinations in the amount of approximately up to \$45,000.00; and

WHEREAS, this purchase will allow The Public Defender's Office to provide Forensic Examinations; and

WHEREAS, as documented by the approval of this resolution, Courts Committee has approved the Public Defender Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 13th day of December, 2022, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Chairman, Sangamon County Board

ATTEST:

County Clerk

Approved by the Courts Committee December 1, 2022

FILED

DEC 02 2022

[Signature], Chairman

Attachment: Purchase Order form
Sangamon County Clerk

LIVE ** Sangamon County ** LIVE Purchase Order Edit Listing

20-2
1/1

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
------------	-------------	------	-----------------------	-----------------------------

PUD.ADMN Public Defender,Administration
 G/L Date: 12/01/2022
 Deliver By Date:
 Expiration Date: 11/30/2023
 Form Type: STND
 Resolution Number: None
 Assigned to: None

Detail:	Description	Vendor Part Number	Quantity U/M	Amount/Unit	Total Amount
	Forensic Exams - Forensic Exams		1.0000 EA	45,000.0000	45,000.00

Contract Number:
 List Price Per Unit: 45,000.00
 Discount Percentage: 0%

Confirming: No
 1099 Item: Yes
 Taxable Item: No
 Create Asset: No

Ordered For: Ship To: Public Defender
 Ship Via: 200 S Ninth St, Room 301
 Freight Terms: Springfield, IL 62701
 Associate To Asset:

Total Purchase Order Items: 1 Purchase Order Amount: \$45,000.00
 Purchase Order Encumbrances: \$45,000.00

Total Purchase Orders: 1
 Purchase Order Amount: \$45,000.00
 Purchase Order Encumbrances: \$45,000.00

Explanation of Expenditure – Dr. Philip Pan

The public defender’s office retains forensic psychiatrists to examine clients as to their fitness to stand trial and their sanity. The evaluations are ordered by the court.

We have retained Dr. Philip Pan to perform a majority of the evaluations for the past several years. Our review indicates that forensic psychiatrists typically charge an hourly rate of \$250.00 to \$900.00. Dr. Pan charges the public defender’s office \$325.00 an hour.

We are requesting an increase from \$40,000.00 to \$45,000.00 due Dr. Pan’s increase in rate of \$25.00 per hour. Dr. Pan’s charges for 2018 were \$37,800.00, in 2019 the charges were \$32,325.00, in 2020 the charges were \$21,300.00, in 2021 the charges were \$30,331.25 and to date in 2022 the charges have totaled \$34,450.00. Dr. Pan is hired on per case basis. We are asking for approval for the entire year.

Thank you.