

Resolution # 18-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Sheriff's Office wishes to procure goods and/or services from ARYA Hospitality LLC for the purpose of PTI Cadet Housing in the amount of approximately 91,000; and

WHEREAS, this purchase will allow the Sheriff's Office to provide PTI Cadet Housing; and

WHEREAS, as documented by the approval of this resolution, Jail Committee has approved the Sheriff's Office Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 14th day of January, 2020, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

FILED

JAN 09 2020

Don P. Key
Sangamon County Clerk

RECEIVED
2660

JAN 2 2020

Attachment: Purchase Order form

Andy Goleman
SANGAMON COUNTY AUDITOR

Approved by the Jail Committee

January 7, 2020

~~Donna Medina~~ Chairman Jay Bell, Member

Greg Rojas, Member [Signature], Member

Tom E. Kelly, Member _____, Member

Ryan B. Melchior, Member _____, Member

[Signature], Member _____, Member

[Signature], Member _____, Member

[Signature], Member _____

B Williams

LIVE ** Sangamon County **LIVE
Purchase Order Edit Listing

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
SHR.ADMN Sheriff,Administration		Exception-Blankt	33807-ARYA Hospitality LLC	Annual PTI Cadet Housing Costs
	G/L Date: 01/02/2020		ARYA Hospitality LLC	Sheriff
	Deliver By Date:		DBA Microtel Inn & Suites	1 Sheriff's Plaza
	Expiration Date:		2636 Sunrise Drive	Springfield, IL 62701
	Form Type: STND		Springfield, IL 62703	
	Resolution Number: None			
	Assigned to: None			

Detail:	Description	Vendor Part Number	Quantity	U/M	Amount/Unit	Total Amount
	Travel Expense; Travel - Hotel Expense - Non Employee - PTI Cadet Housing Costs		1.0000	EA	91,000.0000	91,000.00
	Contract Number:	Confirming: No	Ordered For:	Ship To: Sheriff		
	List Price Per Unit: 91,000.00	1099 Item: Yes	Ship Via:	1 Sheriff's Plaza		
	Discount Percentage: 0%	Taxable Item: No	Freight Terms:	Springfield, IL 62701		
		Create Asset: No	Associate To Asset:			

Total Purchase Order Items: 1
 Purchase Order Amount: \$91,000.00
 Purchase Order Encumbrances: \$91,000.00

Total Purchase Orders: 1
 Purchase Order Amount: \$91,000.00
 Purchase Order Encumbrances: \$91,000.00

<u>LaQuinta Inn & Suites</u>		Rates: Standard	70.00
1121 Lejune Drive Springfield, IL 62703 Nearest Airport: Springfield - 12 Miles Courtesy Trans: N/A Fitness: Yes Website www.lq.com	(217) 697-5686 (800) 753-3757 (217) 697-5394 (FAX) Amtrak: Springfield - 7 miles Breakfast: Continental Pool: Indoor Internet: Complimentary	Restaurant: Nearby Meeting Cap.: 40 No. of Rooms: 65	

<u>Mansion View Inn & Suites</u>		Rates: Standard	70.00
529 South 4th Street Springfield, IL 62701 Nearest Airport: Springfield - 4 Miles Courtesy Trans: N/A Fitness: No Website www.mansionview.com	(217) 544-7411 (800) 252-1083 (217) 544-6211 (FAX) Amtrak: Springfield - 1 Mile Breakfast: Continental Pool: No Internet: Complimentary	Restaurant: Nearby Meeting Cap.: 50 No. of Rooms: 50	

<u>Microtel Inn & Suites</u>		Rates: Standard	69.00
2636 Sunrise Drive Springfield, IL 62703 Nearest Airport: Springfield - 7 Miles Courtesy Trans: N/A Fitness: Yes Website www.microtelinn.com	(217) 753-2636 (888) 771-7171 (217) 753-9636 (FAX) Amtrak: Springfield - 4 Miles Breakfast: Continental Pool: Indoor Internet: Complimentary	Restaurant: Nearby Meeting Cap.: 25 No. of Rooms: 64	

<u>Northfield Inn & Suites</u>		Rates: Standard	85.00
3280 Northfield Drive Springfield, IL 62702 Nearest Airport: Springfield - 10 Miles Courtesy Trans: Airport/Amtrak/Bus Fitness: Yes Website www.northfieldinn.com	(217) 523-7900 (866) 577-7900 (217) 523-7273 (FAX) Amtrak: Springfield - 10 Miles Breakfast: Continental Pool: Indoor Internet: Complimentary	Restaurant: On-Site Meeting Cap.: 500/250 No. of Rooms: 105	

<u>President Abe Lincoln, A DoubleTree Hotel</u>		Rates: Standard	85.00
701 East Adams Street Springfield, IL 62701 Nearest Airport: Springfield - 5 Miles Courtesy Trans: Airport/Amtrak Fitness: Yes Website www.dtspringfieldil.com	(217) 544-8800 (866) 788-1860 (217) 544-8079 (FAX) Amtrak: Springfield - .5 Miles Breakfast: None Pool: Indoor Internet: Complimentary	Restaurant: On-Site Meeting Cap.: 600/575 No. of Rooms: 310	

<u>Quality Inn & Suites</u>		Rates: Standard	80.00
3442 Freedom Drive Springfield, IL 62704 Nearest Airport: Springfield - 6 Miles Courtesy Trans: N/A Fitness: Yes Website www.choicehotels.com	(217) 787-2250 (800) 228-5150 (217) 863-2033 (FAX) Amtrak: Springfield - 6 Miles Breakfast: Continental Pool: Indoor Internet: Complimentary	Restaurant: Adjacent Meeting Cap.: 20 No. of Rooms: 63	

Lodging Allowance Rates

In-State Lodging Rate Maximums

The State of Illinois has negotiated rates with many hotels throughout Illinois that either meet or are less than the state maximum lodging allowance. Prior to reserving a hotel room, employees should review the Preferred Hotel Listing (<https://www2.illinois.gov/cms/employees/travel/pages/preferredhotel.aspx>) found on the Illinois Department of Central Management (CMS) website. The negotiated rates are based on availability so make your reservations as far in advance as possible. If the state rate is not available on a hotel's online booking Web site, call the hotel, identify yourself as a University employee and request the state rate. Proper identification as a State University employee may be required at check-in. Please be advised: Some of the hotels listed on the CMS website will not make a reservation at the state allowable lodging rate. They will only honor this rate after the employee presents their University i-Card at check-in, thereby proving their status as a state of Illinois employee.

Lodging reimbursement requires a receipt listing the per night room rate, not to exceed the maximum amounts listed below, and applicable taxes.

Chicago Metropolitan Area

Cook County	
October 1, 2019 through September 30, 2020	\$229.00
October 1, 2019 through November 30, 2019	\$229.00
December 1, 2019 through March 31, 2020	\$125.00
April 1, 2020 through August 31, 2020	\$218.00
September 1, 2020 through September 30, 2020	\$229.00
October 1, 2018 through September 30, 2019	
October 1, 2018 through November 30, 2018	\$223.00
December 1, 2018 through March 31, 2019	\$131.00
April 1, 2019 through June 30, 2019	\$219.00
July 1, 2019 through August 31, 2019	\$183.00
September 1, 2019 through September 30, 2019	\$223.00
DuPage, Kane, Lake, McHenry, and Will Counties	
	\$95.00

Downstate Illinois

Major Downstate Areas	\$85.00
Champaign, Kankakee, LaSalle, McLean, Macon, Madison, Peoria, Rock Island, St. Clair, Sangamon, Tazewell, and Winnebago Counties	
Other Downstate Areas	\$75.00

Out-of-State Lodging Rate Maximums

All Areas (except for District of Columbia)	\$110.00
District of Columbia Only	
Also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax in Virginia; and the counties of Montgomery and Prince George's in Maryland	
October 1, 2019 through September 30, 2020	
October 1, 2019 through October 31, 2019	\$240.00
November 1, 2019 through February 28, 2020	\$184.00
March 1, 2020 through June 30, 2020	\$256.00
July 1, 2020 through August 31, 2020	\$169.00
September 1, 2020 through September 30, 2020	\$240.00
October 1, 2018 through September 30, 2019	
October 1, 2018 through October 31, 2018	\$251.00
November 1, 2018 through February 28, 2019	\$181.00
March 1, 2019 through June 30, 2019	\$251.00
July 1, 2019 through August 31, 2019	\$179.00
September 1, 2019 through September 30, 2019	\$251.00

Last Updated: Dec. 18, 2019



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Notes Listing

Purchase Order Notes

Date Descending

Run on 01/02/2020 04:04:25 PM

Subject	Author	Last Changed Date/Time
County Board Needs County Board Approval on 1/14/20	Tim Eggleston SHR	01/02/2020 02:22:11 PM
Jail Committee Needs Jail Committee approval on 1/7/20	Tim Eggleston SHR	01/02/2020 02:21:43 PM
Exception Not Suitable for Bidding – State of Illinois Preferred Vendor, Negotiated Down	Tim Eggleston SHR	01/02/2020 02:21:18 PM
Legal Review Met with Joel B. on 1/2/20	Tim Eggleston SHR	01/02/2020 02:18:45 PM
Narrative	Tim Eggleston SHR	01/02/2020 11:16:24 AM

Sangamon County entered into a contract with the University of Illinois in July 2016 to continue its Police Training Institute. For each of its 3 PTI sessions, lodging is provided for non-commuter cadets. The State of Illinois has negotiated rates with many hotels throughout Illinois that meet or are less than the State and University of Illinois System maximum lodging allowance of \$85 for the Springfield area. ARYA Hospitality, dba Microtel Inn and Suites, is part of its preferred hotel listing at a rate of \$69. Since the Sangamon County Sheriff's Office has further negotiated a rate of \$46, less than the State of Illinois' negotiated rate of \$69 per night, this procurement would qualify as not suitable for bidding. The PO Amount represents the total estimated lodging costs for all non-commuter cadets for all 3 training sessions in FY20.