

Resolution # 14-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Sangamon County ETSD wishes to procure goods and/or services from CWLP for the purpose of Utilities in the amount of approximately \$66,120.00; and

WHEREAS, this purchase will allow CWLP to provide Utilities; and

WHEREAS, as documented by the approval of this resolution, _____ Committee has approved the Sangamon County ETSD Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 11th day of February 2020, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Attachment: Purchase Order form

RECEIVED
2660

JAN 27 2020

Andy Goleman
SANGAMON COUNTY AUDITOR

FILED

JAN 27 2020

Don May
Sangamon County Clerk

Approved by the ETSD Committee

January 15, 2020

Jim Powell, Chairman _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member _____, Member
_____, Member

SANGAMON COUNTY EMERGENCY TELEPHONE SYSTEM BOARD

2000 Shale St., Springfield, Illinois 62703 Tel (217) 753-6839 Fax (217) 753-6372

Christopher S. Mueller
Executive Director

Emergency Telephone System Board
Joe Powell, Chairman
Tom Chi, Vice Chairman
Rich Coon, Member
Jim Good, Member
Dan Parrish, Member
Dick Rentschler, Member
Ken Winslow, Member

Sangamon County Emergency Telephone System Board Monthly Meeting Minutes Wednesday December 18, 2019

Chairman Joe Powell called the meeting to order at 12:08pm. Also in attendance were Vice Chairman Tom Chi, Member Rich Coon, Member Dick Rentschler, Member Jim Good, Member Dan Parrish, Director Chris Mueller, Deputy Director Matt Broche, Attorney Rusty Reed, and Mrs. Amanda Brewer.

The November minutes were passed out and reviewed. Member Parrish made a motion to approve. Member Coon second. Motion carried. Passed by all.

Vice Chairman Chi made a motion to conference Member Ken Winslow in by phone due to work conflict. Member Parrish second. Roll call Member Good – aye, Member Rentschler – aye, Member Coon – aye, Member Parrish – aye, Chairman Powell – aye, Vice Chairman Chi – aye. Motion carried and passed by all.

The monthly bills were passed out and discussed.

Old Business:

SCCDS Monthly report was passed out and reviewed. See report.

Fiscal Report – No update this month

PSAP2 update – This is still going on, but we are in the final stages of this. They are also waiting to hear back from Nice to let them know how they are going to be hooked up. Director Mueller advised the board that the Nice RFP is going to be on the agenda for County board next month, along with the EMD RFP for approval.

Phone Upgrade – Once the PSAP2 upgrade is complete, this will then start to move forward. We are waiting to hear back on the admin lines with the voice mail features. The quote had just admin phone lines, but it did not include the voice mail features.

Furniture Console update – We are currently waiting for approval from the County attorney.

GIS update – Gordon has been back helping us out with the GIS, since the current employee is out.

New Business:

Travel Pre – approval for Libby Griggs and Amanda Brewer for the Tyler Conference that is being held in Orlando, Florida in April. The total amount for both is \$4,156.54 that includes the conference, airfare, hotel room, meals and transportation. Vice Chairman

Chi made a motion to approve for the travel for Libby Griggs and Amanda Brewer to the Tyler conference in Orlando, with a total of \$4,156.54 for both. Member Rentschler second. Motion carried and passed by all.

14-4

State Next Generation 911 Grant application approval for GIS – Director Mueller would like the board to go ahead and give him the approval to apply for this grant if need be. It will be used towards any GIS projects. Member Coon made the motion to give the approval for Director Mueller to apply for the Next Gen 911 grant. Member Rentschler second. Motion carried and passed by all.

Approval for the following Purchase orders – Altorfer for \$6k for the annual maintenance on the generator. Aramark for \$4,800 for the annual rug service. And CWLP for \$66,120 for the annual Utilities, water and gas for 2000 Shale. Member Parrish made a motion to approve all three of the purchase orders, Altorfer for \$6k, Aramark for \$4,800 and CWLP for \$66,120. Member Rentschler second. Motion carried and passed by all.

Director Mueller also advised the board that he has submitted the paperwork to the county for the new vehicle. This will be put on the agenda for the County board meeting in January.

Member Parrish made a motion to adjourn at 12:31pm. Vice Chairman Chi second. Motion carried and passed by all.

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Dick Rentschler, Member
Ken Winslow, Member

**Sangamon County Emergency Telephone System Board
Monthly Meeting Minutes
Wednesday January 15, 2020**

Chairman Joe Powell called the meeting to order at 12:04 pm. Also in attendance were Member Dan Parrish, Member Jim Good, Member Dick Rentschler, Member Rich Coon, Center Manager Chris Martin, Deputy Director Matt Broche, Attorney Rusty Reed, Director Chris Mueller and Mrs. Amanda Brewer.

The December minutes were passed out and reviewed. Member Rentschler made a motion to approve the December 2019 minutes. Member Coon second. Motion carried. Passed by all.

The bill requisitions were reviewed.

Old Business:

- SCCDS Monthly Report – See Report
- Fiscal Report – See report
- Update on Phone Upgrade – Waiting to hear on how we are going to do the admin lines and the price for those and still having the weekly meetings. Did get some invoices in, so we can pay them and start the process of the Grant reimbursement.
- Update on Furniture consoles – RFP is the County attorney.
- Update on OEM – Radio study for Rural fire is being done right now.
- Update on PSAP2 – waiting on the final touches from Motorola. Radios are installed and working. Before the update we only had 7 dispatcher spots down there and we now have 8 with the option to add an additional one in the future.

New Business:

IGA with Macon County – add to next month’s agenda, as the board has not seen a copy to look over.

Approval of the following Purchase Orders and Resolutions:

CWLP/Sang Co IT Dept in the amount of \$11,400.00 for the 1 gig of bandwidth for 2020. Member Good made a motion to approve. Member Coon second. Motion carried. Passed by all.

14-6

Matrix in the amount for \$6,077.80 for the annual network maintenance for 2020. Member Parrish made a motion to approve. Member Good second. Motion carried. Pass by all.

AT&T Global Services in the amount of \$21,300.00 for the maintenance of the PBX/ANI/ALI for 2020. Member Coon made a motion to approve. Member Parrish second. Motion carried. Passed by all.

Sangamon County in the amount of \$15k for the annual cleaning and our half of the UPS in the backup center for 2020. Member Parrish made the motion to approve. Member Coon second. Motion carried. Passed by all.

Hinshaw in the amount of \$60k for the annual service of the professional services. Member Rentschler made a motion to approve the purchase order and resolution. Member Good second. Motion carried. Passed by all.

CWLP in the amount of \$66,120.00 for the annual utilities for 2000 Shale St. Member Parrish made a motion to approve the purchase order and the resolution. Member Rentschler second. Motion carried. Passed by all.

Motorola in the amount of \$522,872 for the radio upgrade. Member Coon made a to approve the purchase order and resolution. Member Good second. Motion carried. Passed by all.

Visitor Joe Bartley welcome. He is the Chief of the Riverton Fire Department. He had some concerns with the amount of the calls for services for his volunteer fire department that has increased by 19% from 2018 to 2019. There was a brief discussion on this, with some ideas being suggested to him. They will discuss this more at the monthly Chiefs meeting.

Member Good made a motion to adjourn at 1:12 pm. Member Rentschler second. Motion carried. Passed by all.

14-7

LIVE ** Sangamon County **LIVE
Purchase Order Edit Listing

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
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EMR.ADMN E-911,Administration		Exception-Blankt	106-City Water Light & Power	Electric & Water for 2000 Shale St
G/L Date: 12/11/2019 Deliver By Date: Expiration Date: Form Type: STND Resolution Number: None Assigned to: None			City Water Light & Power Attn: Cashier's Office Municipal Building Springfield, IL 62757-0001	Director 2000 Shale St Springfield, IL 62703

Detail: Description	Vendor Part Number	Quantity U/M	Amount/Unit	Total Amount
Utilities; Electric - annual electric & water for 2000 Shale St		12.0000 EA	5,510.0000	66,120.00

Contract Number:	Confirming: No	Ordered For:	Ship To: Director
List Price Per Unit: 5,510.00	1099 Item: No	Ship Via:	2000 Shale St
Discount Percentage: 0%	Taxable Item: No	Freight Terms:	Springfield, IL 62703
	Create Asset: No	Associate To Asset:	

Total Purchase Order Items:	Purchase Order Amount: \$66,120.00	Purchase Order Encumbrances: \$66,120.00
1		

Total Purchase Orders: 1	Purchase Order Amount: \$66,120.00	Purchase Order Encumbrances: \$66,120.00
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