

Resolution # 12.1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Sheriff's Office wishes to procure goods and/or services from ARYA Hospitality for the purpose of PTI Cadet Lodging in the amount of approximately \$80,000; and

WHEREAS, as documented by the approval of this resolution, the Jail Committee has approved the Sheriff's Office's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 8th day of January, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Attachment: Purchase Order form and Narrative

RECEIVED
2660
DEC 31 2018

Approved by the Jail Committee

Andy Goleman
SANGAMON COUNTY AUDITOR

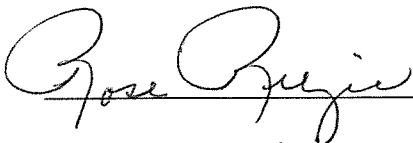
January 2, 2019

_____, Chairman

_____, Member

_____, Member

_____, Member

_____, Member

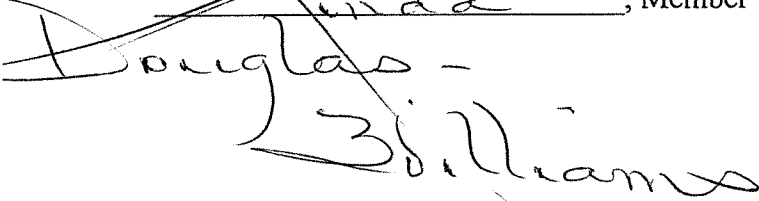
_____, Member

_____, Member

_____, Member

_____, Member

FILED_____, Member



JAN 02 2019


Sangamon County Clerk

Sangamon County Purchase Order/ Sheriff's Office/Notification
(Pre-ERP Implementation)

12-2

Department Information

Department Sheriff's Office

Employee Contact Tim Eggleston

Purchase Request Information

Vendor ARYA Hospitality

Purchase Description PTI Cadet Lodging

Quantity

Price Per Unit

Total Price \$80,000.00

G/L 029.011.215.017

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2660
DEC 31 2018

DEC 31 2018

Andy Goleman
SANGAMON COUNTY AUDITOR

PO Number 2019-011-33807

PO Type : Exception

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 12/28/2018

Department Head Signature

Sent to Auditor's Office for Review 12/31/2018

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed

12/31/18

Oversight Committee Pre-Approval 1/2/2019

County Board Pre-Approval 1/8/2019

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

Legal Review is required for:

- All services being performed for or on behalf of the County
- All goods in excess of \$10,000 per year
- Any goods or services being procured through an RFP/Bid Process
- Intergovernmental/Interagency Agreements
- If a vendor or other agency requires a contract or written agreement.

Purchase Order Narrative for PTI Lodging

Purchase Order: 2019-011-33807

PO Amount: \$80,000

PO Type: Exception

Reason: Not Suitable for Bidding – State of Illinois Preferred Vendor, Negotiated Down

Legal Review: 12/28/18

Summary:

Sangamon County entered into a contract with the University of Illinois in July 2016 to continue its Police Training Institute.

For each of its 3 PTI sessions, lodging is provided for non-commuter cadets.

The State of Illinois has negotiated rates with many hotels throughout Illinois that meet or are less than the State and University of Illinois System maximum lodging allowance of \$70 for the Springfield area. ARYA Hospitality, dba Microtel Inn and Suites, is part of its preferred hotel listing at a rate of \$70.

Since the Sangamon County Sheriff's Office has further negotiated a rate of \$46, less than the State of Illinois' negotiated rate of \$70 per night, this procurement would qualify as not suitable for bidding.

The PO Amount represents the total estimated lodging costs for all non-commuter cadets for all 3 training sessions in FY19.