

Resolution # 10-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of State's Attorney wishes to procure goods and/or services from Illinois State's Attorney Appellate Prosecutor for the purpose of annual County contribution for FY20 in the amount of approximately \$37,000.00; and

WHEREAS, this purchase will allow Illinois State's Attorney Appellate Prosecutor to provide legal services; and

WHEREAS, as documented by the approval of this resolution, Finance Committee has approved the State's Attorney Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 8th day of October, 2019, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

FILED

OCT 01 2019

Don J. May
SANGAMON COUNTY CLERK

RECEIVED
2660

OCT - 1 2019

Attachment: Purchase Order form

Andy Goleman
SANGAMON COUNTY AUDITOR

Approved by the Finance _____ Committee

October 8 _____, 2019

_____ , Chairman	_____ , Member
_____ , Member	_____ , Member
_____ , Member	_____ , Member
_____ , Member	_____ , Member
_____ , Member	_____ , Member
_____ , Member	_____ , Member
_____ , Member	

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OCT - 1 2019

Andy Goleman
SANGAMON COUNTY AUDITOR

Sangamon County Purchase Order FY2019

Purchase Orders are required for all Informal Quotes (>\$3,500) and Formal Solicitations (>\$30,000)

Department Information

PO Number: 120119 (Manually Assigned by Department)
Department: State's Attorney Employee Contact: Kelly Reed
Department Head Signature: [Signature] Date:

Purchase Order Type (Regular, Exception or Emergency)

Type: Regular (3 Quotes or RFP Documentation Required)
Legal Review Date: 10/01/19 GAB (>\$30,000 or Exception - see below)
Exception (Provide detailed explanation in Purchase Description/Narrative Section)
Reason: Joint Purchasing Contract Sole Source Professional Services (checked)
Not Suitable for Quotes/RFP Other
Emergency County Administrator Signature:
- Will be reported at the next Oversight and/or County Board Meeting
- Provide detailed explanation in Purchase Description/Narrative Section

Purchase Request Information

Vendor: State's Attorney Appellate Prosecut Quantity: Price Per Unit:
Total Price: \$37,000 G/L: 001 027 563 000

Purchase Description/Narrative:

Annual County contribution required for the State's Attorneys Appellate Prosecutor's Office to provide legal services in cases which the Sangamon County State's Attorney's Office has a conflict, appellate briefs, etc.

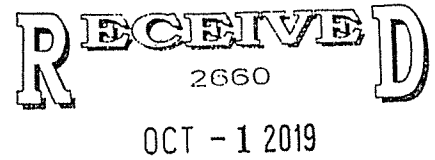
Auditor's Office (PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting)

Date Received: 10/1/19 Date Review Completed: 10/1/19
Auditor's Office Signature: [Signature]

County Board Meeting Date Signature
Approved by Oversight Committee:
Approved by County Board (if applicable):

(County Board Resolution Required for All POs >\$30,000)

5/1/19



Andy Goleman
SANGAMON COUNTY AUDITOR