

RESOLUTION NO. 10-1

WHEREAS, Sangamon County has received grant funding for professional services to include case management and counseling for those youth participating in the Redeploy Program; individual therapy for those youth assessed and for whom it is determined to be appropriate and necessary, assignment of mentors and active participation in meetings and teleconferences relating to the participating youth and/or Redeploy Services.;

WHEREAS, Sangamon County would like to utilize Youth Service Bureau to perform these services for the period of execution of the contract to June 30, 2015;

WHEREAS, Court Services and Juvenile Probation has entered into contract negotiations with Youth Service Bureau for provision of these services of copy of which is attached hereto and marked "Exhibit A";

NOW, THEREFORE, BE IT RESOLVED, that the Members of the Board of Sangamon County, Illinois, in session this 8th day of April, 2015, hereby grant the Director of Court Services authorization to execute a contract for professional services with Youth Service Bureau, to assist Juvenile Probation and Court Services in providing Counseling Services to Sangamon County Youth at a cost not to exceed \$43,073.

Respectfully Submitted,

~~Court Services Committee~~

*A. K. Meta*

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**FILED**

APR 03 2015

*Don J. Hays*  
Sangamon County Clerk

10-2

**Contract for Redeploy Illinois Services**

The parties to this contract are:

Sangamon County Court Services, Juvenile Probation,  
200 South 9<sup>th</sup> Street, Room 308, Springfield, IL 62701  
("County"); and

Youth Service Bureau, 2901 Normandy Road, Springfield,  
IL 62703 ("YSB").

As County desires that YSB provide Redeploy Illinois services benefitting Sangamon County youth which YSB is qualified and willing to provide, the parties agree as follows:

**Section 1---SERVICES**

YSB agrees to provide the following services: (a) case management and counseling for those youth participating in the Redeploy Program; (b) individual therapy for those youth assessed and for whom it is determined to be appropriate and necessary, not to exceed four hours per week; (c) assignment of a mentor, not to exceed 30 hours per month; and (d) actively participate in meetings and teleconferences relating to the participating youth and/or Redeploy Services. A further description of the services to be provided is set forth in Exhibit A hereto, which is incorporated by reference and shall be deemed a part of this contract. YSB shall provide the described services during the term of this contract regardless of the number of youths who require the services.

**Section 2---SERVICE CONTRACT TERM**

The services shall be provided from April 1, 2015, through June 30, 2015.

**Section 3---REPORTS**

YSB shall provide monthly progress reports and additional reports and information as deemed necessary by the County regarding all youths assisted and all services rendered under this contract.

**Section 4---AUDIT/RETENTION OF RECORDS**

YSB shall maintain records and files which adequately identify the source and application of funds provided for financially assisted activities relating to the performance of this contract and necessary to substantiate amounts charged to County under this contract. All records stored in written, electronic, or any other medium shall be maintained by YSB until the youth for which the particular services were provide becomes twenty-one years old, at which time all records related to the youth in question, except identifying information (which must be maintained and stored indefinitely), may be expunged and destroyed. Records maintained pursuant to this provision shall be available for financial compliance audits and on-site program review by County or other governmental auditors or funding entities related to the Redeploy Illinois Programming.

**Section 5---FLAT FEE/INVOICING/PAYMENT**

County shall pay YSB a flat fee of \$43,073.00 for the services provided under this contract. Regardless of the number of youths requiring services and the types of services performed under this contract by YSB, the fee paid by the County to YSB under this contract shall not exceed \$43,073.00.

YSB shall invoice County monthly regarding the services provided the prior month. The invoices shall set forth each service provided. Three invoices, equal in amount, are envisioned.

Payments under this contract shall not be used to supplant funding of existing services. "Supplant" is to replace funding

of a recipient's existing program with funds from another state or federal grant.

**Section 6---INDEPENDENT CONTRACTOR**

YSB shall at all times be deemed to be an independent contractor and shall not be deemed an employee or agent of County.

**Section 7---INDEMNIFICATION**

YSB agrees to indemnify, save harmless, and defend the County, its agents, servants, employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses, and expenses, including court costs and attorney's fees for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of, or in connection with, YSB providing services under this contract. The foregoing indemnity shall apply unless such injury, death, or damages is caused directly by the willful and wanton conduct of the County, its agents, servants, or employees.

**Section 8---ASSIGNMENT**

Neither party shall assign this contract without the prior, written consent of the other party.

**Section 9---CHOICE OF LAW**

This contract shall be governed and construed in accordance with Illinois law.

**Section 10---ENTIRE AGREEMENT**

This written contract constitutes the entire agreement between the parties, and it may be modified or amended only by a written instrument executed by both parties.

**Youth Services Bureau**

By: \_\_\_\_\_

Kathleen M. Wright, MSW

Its: Executive Director

Date: \_\_\_\_\_

**Sangamon County Court Services, Juvenile Probation**

By: \_\_\_\_\_

Michael J. Torchia, MPA

Its: Director

Date: \_\_\_\_\_

**EXHIBIT**

A

**REDEPLOY ILLINOIS SERVICES**

The Youth Service Bureau is proposing the following services for the Sangamon County Juvenile Probation Department.

The program service will include the following:

Case Management services will be provided to youth and their family members. This service will be available for youth who are on probation and are at-risk of being incarcerated in the Illinois Department of Corrections. These youth will be between the ages of 11-and 17, up until their 18<sup>th</sup> birthday. Case Management will be provided by a Bachelor level YSB counselor or counselors and will encompass the following services:

- An emergency response system that is available 24 hours a day, 365 days a year for youth that are residing in Sangamon County. A crisis worker can be contacted during business hour of 8:00 am to 4:00 pm Monday through Friday by calling 217-529-8300. Evenings and weekends and holidays they can be reached by calling the same number and following the directive to press 6 and a crisis worker will come on the line. We will respond to these youth at the local police departments or at the Youth Service Bureau if the police or their probation officer is present. If intervention is needed and it is determined the youth needs emergency placement or respite care, the crisis worker will place the youth in the YSB shelter for a period not to exceed three days. The shelter is located at 2901 Normandy Road, Springfield, IL 62703. The shelter is licensed by the Department of Children and Family Services and is in compliance with all state and local licensing requirements. The shelter maintains an appropriate adult/youth ratio at all times to assure adequate supervision in accordance with DCFS licensing standards. Family preservation services will be available at the point of crisis and is ultimately always the goal of the YSB, diverting youth from the Juvenile Justice and DCFS systems. If respite care is needed longer than three days a staffing with the shelter supervisor, parent and probation officer must be held to determine the longer care needs of the youth for placement out of the home. There will not be a cost for this service as it is available for all community youth in crisis situations.

Individual, Family and Group counseling will be available for youth referred by the Juvenile Probation Department. The counselor will work with the youth and family to resolve problems within the home and help the youth with issues that are causing disruption in the home and at school. Each youth participating will be given a YASI and several other assessments. From the outcomes of these assessments a service plan will be written, with the input of the youth and certain specified goals and objectives are identified that the counselor and youth will work on together to achieve. Counseling is individualized and tailored to the youth and families individualized needs. This allows for needs to be met, even if they are outside the parameters of our service. We will work and collaborate with other area agencies to ensure the needs are met.

This could involve, mentoring, tutoring, life skills, self-esteem issues, education needs, substance abuse and alcohol treatment, truancy issues, food insecurity, clothing needs, transportation etc., with the ultimate goal to divert these at-risk youth from going to the Illinois Department of Corrections.

It is anticipated these youth will receive Case Management service for three months and no longer than six months. If it is determined through a case staffing that longer services are needed to prevent placement in the DOC facility, it can be approved and service may be extended for an additional 3 months.

The YSB case manager will serve as an advocate for the youth and family when helping meet the individual needs of both. This could involve advocating for the youth in the educational setting, courts and probation as well as accessing additional therapeutics and treatment services. The family may also need advocacy in helping obtain housing, link, social security and social security disability and other mainstream services.

If it is determined a youth has unmet mental health needs such as depression and anti-social behaviors etc., more intense therapies may be needed. This will be provided by either a Youth Service Bureau therapist or contracted out with a private therapist in the community. This service will be in addition to the counselling services already being provided to the youth and their family.

The Youth Service Bureau will also have available to youth who are referred for Case Management services by Juvenile probation and have been identified to have experienced Chronic Stress as a result of trauma or traumatic experiences, Structured Psychotherapy for Adolescents responding to Chronic Stress (SPARCS) . These groups are offered weekly by a Master level therapist who has been trained and certified in this therapy. The group meets for 12 weeks, hour long sessions at an agreed upon site such as a school or at the agency.

One on one mentoring will also be available for these youth. This mentoring will be provided by a positive role model from the youth's community. This individual will be cleared by DCFS and fingerprinted and must pass all background checks before entering into a contract with the Youth Service Bureau to provide the mentoring service. These individuals will provide up to 30 hours per month, averaging not more than 15 hours a week at a rate of \$12.50 per hour. The mentors are not employees of the Youth Service Bureau but are individual contractors. They are however supervised by the YSB programs Supervisor on a weekly basis. The youth may receive mentoring service for not more than 6 months. Also included with the mentoring is a cost for incentives. Incentives have been proven to be a great tool when working towards changing behaviors and producing positive outcomes for at-risk youth.