

Sangamon County Purchase Order/ Sheriff's Office/Notification
(Pre-ERP Implementation)

FILED

DEC 04 2018

Department Information

Department Sheriff's Office

Employee Contact Tim Eggleston



Sangamon County Clerk

Purchase Request Information

Vendor Keith Cummings, DMD

Purchase Description Inmate Dental Services

Quantity

Price Per Unit

Total Price \$35,000.00

G/L

Tracking

PO Number 2019-011-28311

PO Type : Exception

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed *T. Van* 11/29/18

County Administrator Signature *T. Van* 11/29/18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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NOV 29 2018

Andy Goleman
SANGAMON COUNTY AUDITOR

Purchase Order Narrative for Inmate Dental

Purchase Order: 2019-011-28311

PO Amount: \$35,000

PO Type: Exception

Reason: Professional Services

Legal Review: 11/27/18

Summary:

Inmate Dental Services are provided to inmates on a weekly and as needed basis. Keith Cummins, DMD, currently provides this service and has met all professional requirements for this service. In addition to Keith's advanced training, continuity of care of the inmates and security implications are also a couple of factors in classifying this as an exception under professional services.

The PO amount represents a 2.5% increase over FY18 YTD (11/28).

Sangamon County Purchase Order/ Sheriff's Office/Notification
(Pre-ERP Implementation)

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Department Information

Department Sheriff's Office

DEC 04 2018

Employee Contact Tim Eggleston



Purchase Request Information

Vendor Advanced Correctional Healthcare

Purchase Description Medical Services in the Jail

Quantity _____

Price Per Unit _____

Total Price \$900,000.00

G/L _____

Tracking

PO Number 2019-011-24239

PO Type : Exception

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed

T. Vian 11/29/18

County Administrator Signature

B. A. 11/29/18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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NOV 29 2018

Andy Goleman
SANGAMON COUNTY AUDITOR

Purchase Order Narrative for Advanced Correctional Healthcare

Purchase Order: 2019-011-24239

PO Amount: \$900,000

PO Type: Exception

Reason: Exercising option to extend current contract

Legal Review: 11/27/18

Summary:

Advanced Correctional Healthcare provides Medical Services in the Jail (See Attached Program Overview).

The Purchase Order covers the program price plus estimated additional inmate costs not covered by the program but billed through ACH. This represents a 2.5% increase in the program cost year over year.

Program Overview Sangamon County, Illinois

**Current Program Annual Price
12/1/2018 to 11/30/19**

Annual price	\$866,897.35
ADPs	County: 325 Non-county: 20
Per diem rates	County per diem rate: \$0.82 Non-county per diem rate: \$0.24
Staffing – Practitioner (i.e., MD, DO, NP, PA)	MD visit once every week (and stays until all work is completed) NP on-site 5 hours per week 24/7 on-call, including holidays, plus back-ups
Staffing	RN HSA on-site 40 hours per week LPN on-site 168 hours per week Medical Records Clerk on-site 18 hours per week
Mental Health Services	Qualified Mental Health Professional (Masters Level or above) on-site 40 hours per week to provide screenings, assessments, evaluations, treatment planning, referrals to crisis intervention services.
Dental Care	ACH will provide dental triage screenings for the purpose of identifying serious dental needs. Pool money pays for dental care.
Correctional facility's medical policies, procedures, guidelines, etc.	ACH will make recommendations to the facility's existing medical policies, procedures, guidelines, etc. based upon the NCCHC standards. Those recommendations are made for the facility's consideration. ACH trains its people to operate under the facility's policies, procedures, guidelines, etc. – documents which will always remain the property of the facility
Insurance	Professional liability, including civil rights liability – minimum limits of \$1,000,000 each occurrence, \$3,000,000 annual aggregate. Workers' compensation and employer's liability – compliant with the state's statutory minimum requirements. ACH will name the county as an additional insured for the sole negligence of ACH under the professional liability portions of insurance.

The information contained in this document is confidential and proprietary. It is intended for use by the recipient facility only. If you are not the intended recipient, or if you are not sure, then be advised that any disclosure, copying, distribution, or taking action in response to the content of this document is strictly prohibited and may be unlawful.

ACH will provide all medically-indicated pharmaceuticals, but ACH will not pay for all pharmaceuticals.

Pharmaceuticals

Court-ordered medications – ACH will pay for court-ordered and/or fit for trial medications that the ACH practitioner considers reasonable and are not specified medications

Specified medications – medications related to the treatment of HIV, AIDS, HIV/AIDS related diseases, hepatitis, multiple sclerosis, cancer, cystic fibrosis, active tuberculosis, pulmonary artery hypertension, as well as medications listed as biological and/or anti-rejection drugs. Pool money pays for specified medications.

<p>Medical Supplies (disposable)</p>	<p>Typically includes tongue blades, Band-Aids, gauze pads, medical tape, sterile water, saline, pregnancy tests, blood sugar strips, peak flow mouth pieces, O2 tubing, urine test strips, syringes, gloves <i>for the medical staff</i>, med cups, lancets, ammonia ampules, cotton-tip applicators, and alcohol preps. ACH pays for medical supplies.</p>
<p>Medical Equipment (durable)</p>	<p>Typically includes exam table, exam stool, ophthalmic /otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, refrigerator (small), and scales. County pays for durable medical equipment.</p>
<p>Mobile Services (such as laboratory, X-ray)</p>	<p>Pool money pays for mobile services.</p>
<p>Office Supplies (disposable)</p>	<p>Typically includes medical charts, paper, pens, staples, and Post-It notes. The county pays for office supplies.</p>
<p>Office Equipment (durable)</p>	<p>Typically includes a locking file, paper punch, staple remover, stapler, cabinet for storing medical supplies, computer, fax machine, copier/printer, and toner. The county pays for office equipment.</p>
<p>Off-site Services (such as ambulance transportation, hospitalization)</p>	<p>Pool money pays for off-site services.</p>
<p>Tuberculosis (TB) Skin Tests</p>	<p><u>For incarcerated patients:</u> ACH pays for the TB serum and related supplies. <u>For facility staff:</u> The county pays for the TB serum and related supplies.</p>
<p>Medical Claims Re-pricing</p>	<p>ACH will be responsible for the re-pricing of medical claims. Once claims are received, ACH will calculate the applicable discount (if any), confirm the integrity of the claim and process the claim for payment.</p>

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Annual Pool	\$50,000 to pay for items noted in this program overview including specified medications, hospital in-patient and out-patient care, specialty services, dental, lab, x-ray and ambulance, with 90% of leftover funds returned to the county.
Biomedical Waste Disposal	ACH will be responsible for the provision of biomedical waste disposal services for the medical unit at the facility consistent with all applicable laws. Typical biomedical waste expected in the medical unit would be bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, and syringes. ACH pays for biomedical waste disposal.
Advanced Training Program	Including but not limited to training DVDs
Advanced Purchasing Program	Use by other county agencies (piggyback) allowed Expected facility savings per year: \$94,000

For additional information or to accept this program overview, please contact:

Art Rose, Program Consultant
417-773-7525
Art.rose@advancedch.com

*This overview is not a contract. All contracts must be negotiated and signed by both parties.

ACH's federal ID number is 36-4495255.

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(Pre-ERP Implementation)

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Department Information

Department Sheriff's Office

DEC 04 2018

Employee Contact Tim Eggleston

Don J. May
Sangamon County Clerk

Purchase Request Information

Vendor Multiple Vendors

Purchase Description Food Supplies

Quantity _____

Price Per Unit _____

Total Price \$553,300.00

G/L _____

Tracking

PO Number 2019-011-402.000

PO Type : Not Suitable for Bidding

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed *T. Vian* 11/29/18

County Administrator Signature *J. Smith* 11/29/18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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NOV 29 2018

Andy Goleman
SANGAMON COUNTY AUDITOR

11/29/18

Purchase Order Narrative for Food Supplies

Purchase Order: 2019-011-402.000

PO Amount: \$553,300

PO Type: Not Suitable for Bidding

Reason: Food Commodity w/ Just in Time Ordering

Legal Review: 11/27/18

Summary:

Sangamon County kitchen personnel orders and prepares food predominantly for inmates, jail staff, juvenile detainees and PTI class participants. Most orders are placed as needed with several orders placed weekly. Some larger orders (e.g. canned goods) are also placed, but are limited because of storage and expiration considerations.

Sangamon County will purchase from a number of alternate vendors. **Any additional vendors requesting to be added to the list of vendors for price comparisons at the time of order will be added.** Sangamon County will always consider both quality and price when making purchasing decisions and will work with all vendors to promote savings through rebates and discounts. Vendor purchases with any one vendor should not exceed \$250,000 per year. Vendors exceeding \$30,000 in sales for FY18 were MJ Kellner, Sysco, and Alpha Baking Company.

No Jail comparable was found as the State of Illinois purchases in bulk and has extensive storage. Other comparable counties outsource their food operations 100% (Sangamon County cannot do this per the contract with the union).

The PO amount represents a 2.5% increase over FY18 YTD (11/28).

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DEC 04 2018

Don Khay
Sangamon County Clerk

Department Information

Department Sheriff's Office

Employee Contact Tim Eggleston

Purchase Request Information

Vendor Wex Bank

Purchase Description Fuel Purchases for the Sheriff's Office

Quantity _____

Price Per Unit _____

Total Price \$211,608.00

G/L _____

Tracking

PO Number 2019-011-17495

PO Type : Exception

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Wike Cowles

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed _____

Wike Cowles 11/29/18

County Administrator Signature _____

[Signature] 12-3-18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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11/29/18

Purchase Order Narrative for Wex Bank (Fuel Purchases)

Purchase Order: 2019-011-17495

PO Amount: \$211,608

PO Type: Exception

Reason: State of Illinois Joint Purchasing Program

Legal Review: 11/27/18

Summary:

The Auditor's Office coordinates fuel purchases for the County and utilizes the Wex Bank program for these purchases. This program is part of the State of Illinois Joint Purchasing Program and therefore there is no need for additional competitive bidding.

The PO amount represents the FY19 budgeted amount for fuel purchases.

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Department Information

Department Sheriff's Office

DEC 04 2018

Employee Contact Tim Eggleston

Don H. King
Sangamon County Clerk

Purchase Request Information

Vendor Motorola Solutions

Purchase Description Law Enforcement Computer and Radio Network

Quantity _____

Price Per Unit _____

Total Price \$58,000.00

G/L _____

Tracking

PO Number 2019-011-13069

PO Type : Not Suitable for Bidding

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed

Mitchell Conde 11/29/18

County Administrator Signature

R-H 12/13/18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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Purchase Order Narrative for Motorola Solutions

Purchase Order: 2019-011-13069

PO Amount: \$58,000

PO Type: Not Suitable for Bidding

Reason: Law Enforcement Network, No Alternate Vendors

Legal Review: 11/27/18

Summary:

The Sheriff's Office uses Motorola Solutions' extensive law enforcement network for computer and radio communication. There would be no alternate vendors for this network.

The PO amount represents a 2.5% increase over FY18 estimated.

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Department Information

Department Sheriff's Office

Employee Contact Tim Eggleston

Don / May
SANGAMON COUNTY

Purchase Request Information

Vendor Ecolab

Purchase Description Cleaning Chemicals for Jail

Quantity _____

Price Per Unit _____

Total Price \$38,800.00

G/L _____

Tracking

PO Number 2019-011-1434

PO Type : Exception

(Manually assigned by Department)

Date:

Legal Review (if applicable; see below) 11/27/2018

Sent to Auditor's Office for Review 11/29/2018

Mike Cowles

Note: PO request documents need to be to the Auditor's Office 5 business days prior to the oversight committee meeting.

Auditor's Office Review Completed _____

Michael Cowles 11/29/18

County Administrator Signature _____

B.H. 12/3/18

Oversight Committee Notification 12/4/2018

County Board Notification 12/11/2018

Note: Please attach all required documents such as quotes, bids, rfp's, evaluations, etc.

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11/29/18

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Andy Goleman
SANGAMON COUNTY AUDITOR

Purchase Order Narrative for Ecolab

Purchase Order: 2019-011-1434

PO Amount: \$38,800

PO Type: Exception

Reason: State of Illinois Joint Purchasing Program

Legal Review: 11/27/18

Summary:

The Jail uses a number of cleaning chemicals throughout the Jail including chemicals for washing machines and soap for inmate use. These chemicals are purchased through the State of Illinois Joint Purchasing and therefore do not require an additional competitive bid process.

The PO amount represents a 2.5% increase over FY18 YTD (11/28).