

Resolution # 13-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Treasurer wishes to procure goods and/or services from Quicksilver for the purpose of postage and mailings of real estate and mobile home property tax bills in the amount of approximately \$38,133.39; and

WHEREAS, this purchase will allow the Treasurer's office to provide required property tax mailing documents; and

WHEREAS, as documented by the approval of this resolution, Finance Committee has approved the Treasurer Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 8th day of October, 2024, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Chairman, Sangamon County Board

ATTEST:

County Clerk

Approved by the Finance Committee October 8, 2024

FILED

_____, Chairman

OCT 04 2024

Attachment: Purchase Order form
Sangamon County Clerk

Changed Purchase Order Edit Listing

Department TRS.ADMN Treasurer,Administration
Purchase Order 2024-00000344
Type *Standard
Vendor 2502-Farley Frank X
Description Tax Bill Printing
Change/Correct Reason Code: Change/Add Amount - Change/Add Amount
Change/Correct Reason Text: Change/Correct Reason Text:

Field	Current Value	Revised Value
Form Type	STND - Standard PO Form	STND - Standard PO Form
Contact Name	Frank X Farley	Frank X Farley
Bill To Location	Treasurer - Treasurer	Treasurer - Treasurer
Bill To Address	200 S Ninth St, Room 102 Springfield IL 62701	200 S Ninth St, Room 102 Springfield IL 62701
* G/L Date	2/16/2024	9/30/2024
Deliver By Date		
Expiration Date		
Resolution Number		
Assign To Buyer		
Changed User	Mary Carter COB	Keith Errett AUD

Department TRS.ADMN Treasurer,Administration
Purchase Order 2024-00000344
Type *Standard
Vendor 2502-Farley Frank X
Description Tax Bill Printing
Change/Correct Reason Code: Change/Add Amount - Change/Add Amount
Change/Correct Reason Text: Change/Correct Reason Text:

Item	U/M	Quantity	Price per Unit	Total Amount Status
Printing, Property Tax Bills - PT & MH Certified Notices	EA	4125.0000	0.3100	\$1,278.75 Added
Field	Value			
Description	Printing; Property Tax Bills - PT & MH Certified Notices			
Quantity	4125.0000			
Unit of Measure	EA			
Price Per Unit	0.3100			
Total Amount	\$1,278.75			
Contract				
Vendor Part Number				

132

Changed Purchase Order Edit Listing

Department TRS.ADMN Treasurer,Administration
Purchase Order 2024-00000344
Type *Standard
Vendor 2502-Farley Frank X
Description Tax Bill Printing
Change/Correct Reason Code: Change/Add Amount - Change/Add Amount
Change/Correct Reason Text: Change/Correct Reason Text:

Employee
Ship Via
Ship To Treasurer - Treasurer
Freight Terms
Confirming Request No
Texable Item No
1099 Item Yes
Create New Asset No
Changed User Shelly CraigmilesTRS

Item	U/M	Quantity	Price per Unit	Total Amount	Status
Postage; Mail Service Expense - PT & MH Certified Notices	EA	1.0000	22998.4300	\$22,998.43	Added

Field	Value
Description	Postage; Mail Service Expense - PT & MH Certified Notices
Quantity	1.0000
Unit of Measure	EA
Price Per Unit	22998.4300
Total Amount	\$22,998.43
Contract	
Vendor Part Number	
Employee	
Ship Via	
Ship To	Treasurer - Treasurer
Freight Terms	
Confirming Request	No
Texable Item	No
1099 Item	Yes
Create New Asset	No
Changed User	Shelly CraigmilesTRS

13-3

13-4

LIVE ** Sangamon County ** LIVE

Changed Purchase Order Edit Listing

Department TRS,ADMN Treasurer,Administration **Purchase Order** 2024-00000344 **Type** *Standard **Vendor** 2502-Farley Frank X **Description** Tax Bill Printing
Change/Correct Reason Code: Change/Add Amount - Change/Add Amount **Change/Correct Reason Text:** Change/Correct Reason Text:

Item	U/M	Quantity	Price per Unit	Total Amount	Status
Printing; Property Tax Bills - Tax Bill Printing	EA	1.0000	13856.2100	\$13,856.21	Unchanged
Field	Value				
Description	Printing; Property Tax Bills - Tax Bill Printing				
Quantity	1.0000				
Unit of Measure	EA				
Price Per Unit	13856.2100				
Total Amount	\$13,856.21				
Contract					
Vendor Part Number					
Employee					
Ship Via					
Ship To	Treasurer - Treasurer				
Freight Terms					
Confirming Request	No				
Taxable Item	No				
1099 Item	Yes				
Create New Asset	No				
Changed User	Shelly CraigmilesTRS				