

Resolution # 11-1

WHEREAS, County policies and procedures require both the assigned oversight committee and the County Board to approve all requests to procure goods and/or services costing \$30,000 or more; and,

WHEREAS, the Department of Information Systems wishes to procure goods and/or services from Opentext, Inc. for the purpose of content management including scanning & archiving of documents in the amount of approximately \$41,654.75; and

WHEREAS, this purchase will allow Information Systems to provide contact management to multiple county departments for efficient retrieval of documents; and

WHEREAS, as documented by the approval of this resolution, Building and Grounds Committee has approved the Information Systems Department's request to procure the items specified and the committee recommends that the County Board approve procurement of the same, and;

NOW, THEREFORE, BE IT RESOLVED that the Sangamon County Board, in session this 19 day of December, 2023, approves the procurement of the goods and/or services detailed above. The Elected Official/Department Head is authorized to sign required documents to execute the provision of this procurement.

Chairman, Sangamon County Board

ATTEST:

County Clerk

Approved by the Building and Grounds Committee 12/04, 2023

FILED

DEC 05 2023

Paul Deppe, Chairman

Don Hayes
Sangamon County Clerk

Attachment: Purchase Order form

LIVE ** Sangamon County ** LIVE

Purchase Order Edit Listing

Department	P.O. Number	Type	Vendor/Vendor Address	Description/Bill to Address
ISD.ADMN Information System,Administration		Exception-Blankt	21151-Open Text	FY 24 ISD Maintenance - Opentext
G/L Date: 12/01/2023 Deliver By Date: 04/01/2024 Expiration Date: 11/30/2024 Form Type: STND Resolution Number: None Assigned to: None			Open Text Division 275 Frank Tompa Drive Waterloo, ON N2L 0A1 info@opentext.com	Director 200 S Ninth St, Room 312 Springfield , IL 62701

Detail:	Description	Vendor Part Number	Quantity	U/M	Amount/Unit	Total Amount																
	Contractual Svcs; Software - OpentText Scanner SW & Maint Renewal 4/1/2024-3/31/2025		1.0000	EA	41,654.7500	41,654.75																
<table style="width: 100%; border: none;"> <tr> <td style="width: 25%;">Contract Number:</td> <td style="width: 25%;">Confirming: No</td> <td style="width: 25%;">Ordered For:</td> <td style="width: 25%;">Ship To: Director</td> </tr> <tr> <td>List Price Per Unit: 41,654.75</td> <td>1099 Item: No</td> <td>Ship Via:</td> <td>200 S Ninth St, Room 312</td> </tr> <tr> <td>Discount Percentage: 0%</td> <td>Taxable Item: No</td> <td>Freight Terms:</td> <td>Springfield , IL 62701</td> </tr> <tr> <td></td> <td>Create Asset: No</td> <td>Associate To Asset:</td> <td></td> </tr> </table>							Contract Number:	Confirming: No	Ordered For:	Ship To: Director	List Price Per Unit: 41,654.75	1099 Item: No	Ship Via:	200 S Ninth St, Room 312	Discount Percentage: 0%	Taxable Item: No	Freight Terms:	Springfield , IL 62701		Create Asset: No	Associate To Asset:	
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Total Purchase Order Items: 1

Purchase Order Amount: \$41,654.75 Purchase Order Encumbrances: \$41,654.75

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