

RESOLUTION NO. 131

WHEREAS, Sangamon County has previously adopted a Sangamon County Ambulance Ordinance codified in Sections 8.16.010 through 8.16.080

WHEREAS, substantial changes in technology and ambulance dispatch have occurred since adoption of the Sangamon County Ambulance Ordinance;

WHEREAS, the Sangamon County OEM/911 committee working in conjunction with private and public ambulance service providers in Sangamon County have reviewed appropriate standards for ambulance dispatch and a permit application process;

WHEREAS, the Sangamon County OEM/911 committee has designed and approved substantial modifications to the Sangamon County Ambulance Ordinance;

NOW, THEREFORE, BE IT RESOLVED that the County Board of Sangamon County, in session this 9th day of September, 2008, hereby amends the Sangamon County Ambulance Ordinance Ordinance, Sections 8.16.010 through 8.16.080 of the Sangamon County Code. A copy of said amendment is attached hereto and marked "Exhibit A" and adopted in it's entirety.

Respectfully Submitted,

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Sangamon County OEM/911 Chairman

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AUG 27 2008

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AUG 27 2008

Paul Palazzolo
SANGAMON COUNTY AUDITOR

Ambulance Service – Sangamon County

Sections:

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8.16.000 Definitions

- a. Advanced Life Support (ALS) – a level of ambulance service as described by the EMS Act.
- b. Applicant – An owner/operator of Ambulance Company.
- c. Approving Authority - County Chairman or their designee.
- d. Automatic Vehicle Locator (AVL) – a device placed in a vehicle to send a tracking signal via radio frequency.
- e. CMED- a term previously used, but now used only to define a radio frequency in Sangamon County.
- f. Emergency Medical Dispatch (EMD) Determinants – levels of response to EMS related incidents.
- g. Incident Commander – the Officer or Senior Fire Official at the top of the incident chain of command, is in overall charge of the incident, and is primarily responsible for formulating the Incident Action Plan and for coordinating and directing all incident resources to implement the plan and meet its goals and objectives.
- h. Incident Command System – system by which facilities, equipment, personnel, procedures, and communications are organized to operate within a common organizational structure designed to aid in the management of resources at emergency incidents.
- i. Jurisdiction – (1) Legal authority to operate or function. (2) Boundaries of a legally constituted entity.

- j. Mobile Data Computer (MDC) – a communications typically a Laptop computer that receives and sends information to and from a Dispatch Center or vehicle to vehicle.
- k. National Incident Management System (NIMS) – A system that provides a consistent nationwide approach for Federal, State, and local governments to work effectively and efficiently together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.
- l. Permit - the authority having jurisdiction’s permission for an ambulance operator to be dispatched by SCCDS.
- m. Sangamon County Central Dispatch System (SCCDS) – a public agency voluntarily established by its members pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the Intergovernmental Cooperation Act.
- n. Self-dispatching – an unwanted action by which the operator of an ambulance decides to respond his unit to an incident without being dispatched by Sangamon County Dispatch. This is not applicable to a Private Call for service received by the provider.

8.16.010 Ambulance Service Initial Permit

- a. Any operator of an ambulance company that desires to be dispatched by SCCDS shall first obtain a permit. In order to obtain an initial permit the ambulance operator must meet the minimum requirements outlined in section 8.16.020 and 8.16.030 of this resolution, unless otherwise specified in this ordinance.
- b. Ambulance services provided by Fire Protection Districts or other public entities are exempt from section 8.16.020, paragraph a., sub-paragraph 9, and 8.16.030, paragraphs a. through c. Fire Protection Districts who provide ambulance services outside of their district exclusive of mutual aid agreements, will be required to comply with all provisions of this ordinance
 - 1. The Sangamon County Board Chairman or their designee shall approve all initial permits for those ambulance operators desiring to be dispatched by SCCDS.
 - 2. The approving authority for purposes of enforcement of resolutions, rules, and regulations relating to ambulance services in Sangamon County shall be the County Chairman or their designee.

- 3. The operator must provide the County Chairman or their designee with all required information. The operator may not provide service until the County Board approves the applicant for a permit

8.16.020 Permit Requirements

- a. The following minimum requirements shall be met by the ambulance operator prior to the issuance of a permit:
 - 1. All applicants shall provide the name and address of the applicant and the owner of the ambulances;
 - 2. All applicants shall provide all the names under which the applicant plans to conduct business;
 - 3. All applicants shall provide records showing that its emergency medical personnel are properly licensed by the State of Illinois;
 - 4. All applicants shall provide a description of each ambulance to include:
 - a) Make;
 - b) Model;
 - c) Year of manufacture;
 - d) Motor and chassis number;
 - e) Current state license number;
 - f) Length of time ambulance has been in use;
 - g) Color scheme;
 - h) Insignia; and
 - i) Name, monogram, or other distinguishing features;
 - 5. All applicants shall provide the locations of any facilities which the applicant intends to use as part of its business operation;
 - 6. All applicants must be sponsored by an Illinois Department of Public Health (IDPH) certified resource hospital located within Sangamon County;
 - 7. All applicants must show proof of meeting the insurance requirements as set forth in this resolution;
 - 8. All applicants must provide copies of all licenses/certifications required by the State of Illinois to operate an ambulance service;
 - 9. Only ambulance operators choosing to participate in SCCDS must have sufficient equipment to provide a minimum of two ambulances in good operating condition 24 hours per day, seven days per week, staffed to meet the minimum requirements for advance life support service as set forth under the E.M.S. Act.

- 10. Only ambulance operators choosing to participate in SCCDS must be equipped with a mobile data computer (MDC) and equipped with an automatic vehicle locator (AVL).
- 11. All applicants shall provide such other operational information that may be requested by the County Chairman or their designee.
- b. Each permit of eligibility shall be reviewed, annually and/or earlier if requested, by the County Chairman or their designee. Permit requirements shall be submitted to the County Chairman or their designee by December 31st of each year as listed in 8.16.020. The suspension or revocation of the permit shall be made in accordance with the general practice regarding permits issued by the Sangamon County Board.
- c. Each operator must provide copies of the certificates for all EMT personnel demonstrating that all employees are compliant with the NIMS (National Incident Management System) training courses IS100 and IS700 within 90 days of their date of hire.

8.16.030 Operational Requirements.

- a. It has been determined that SCCDS requires six ambulances. Only ambulance operators choosing to participate in SCCDS will be required to provide a minimum of two ALS ambulances with a mandatory total of six available in SCCDS.
- b. Initial and renewal permits requires ambulance operators choosing to be dispatched by SCCDS to maintain two ALS ambulances available 24 hours and manned to meet the anticipated needs of the local area, with a mandatory total of six available for dispatch by SCCDS, except when on emergency calls within the City of Springfield or Sangamon County, Illinois. In the event the number of operators decreases, the remaining operators shall increase their minimum number of ALS ambulances available for response to a medical emergency.

- c. ALS ambulance Non-emergency standby coverage
1. To assure that Sangamon County has the required number of ALS ambulances available for response to emergency calls, the services shall notify the County Chairman or their designee, prior to the event, with the following information concerning any special event coverage that the service undertakes:
 - a) Name of the event;
 - b) Date and time of the event coverage;
 - c) Number of ambulances that will be used to cover the event; and
 - d) Number of ambulances the service will have available for emergency dispatch within Sangamon County during the time of the event.
 2. In the event an operator uses all or part of their required resources during a special event, they shall also provide proof of coverage from another operator to demonstrate compliance.
- d. Miscellaneous operational requirements
1. All operators owning MDC's and AVL's are responsible for their maintenance and must inform dispatch if a problem should occur with the unit's operational capabilities.
 2. Each ambulance shall respond at the determinant level set by Emergency Medical Dispatch Protocol as given by SCCDS or jurisdictional authority if warranted.
 3. Only the ambulance(s) dispatched to an emergency incident shall respond (i.e. Self-dispatching is prohibited).
 4. Any ambulance responding to a private call for emergency medical service shall notify dispatch to be placed on a ticket.
 5. All ambulances shall be capable of transmitting on required channels to comply with SCCDS policy on radio communications with Rural Fire / EMS agencies and for interoperability.
- e. Ambulance personnel shall operate within the incident command system and under the direction of the incident commander on scene of a given incident within a particular jurisdiction.
- f. Ambulance services provided by Fire Protection Districts or other public entities receiving EMD determinants at the Alpha, Bravo, or Omega levels will be dispatched as the primary transport agency.

8.16.040 Liability Insurance Requirement.

- a. No permit of eligibility shall be issued under this section, nor shall such permit be valid after issuance, nor shall any ambulance be allowed to participate in SCCDS, unless there is at all times in force and effect the following minimum insurance coverage, as required by the State of Illinois for medical carriers. Evidence of such compliance shall be furnished to the County Chairman or their designee.
- b. Evidence of such insurance policies shall be submitted to the County Chairman or their designee for approval prior to the issuance of each permit. Satisfactory evidence that such insurance is at all times in force and effect shall be furnished to the license inspector, in such form as he/she may specify, by all operators required to provide such insurance under the provisions of this section.
- c. Every insurance policy required hereunder shall contain a provision for a continuing liability there under to the full amount thereof, notwithstanding any recovery thereon, that the liability of the insurer shall not be affected by the insolvency or the bankruptcy of the assured, and that until the policy is revoked, the insurance operator will not be relieved from liability on account of nonpayment of premium, failure to renew permit at the end of the year, or any act or omission of the named insured.
- d. Every insurance policy required hereunder shall extend for the period to be covered by the license supplied for and insurer shall be obliged to give not less than 60 days written notice to the County Chairman or their designee and to the insured before any cancellation or termination of the policy earlier than its expiration date, and the cancellation or other termination of any such policy shall automatically revoke and terminate the permit issued for the ambulances covered by such policy, unless another insurance policy complying with the provisions of this section shall be provided and be in effect at the time of such cancellation or termination.

8.16.050 Maintenance and Contents of Records

- a. Each operator that receives a permit shall maintain accurate records for all calls received by the ambulance service through SCCDS, or through other sources. Such records shall include the calls for service received from within the county, the number of cancelled calls, the identification number of the ambulance and names of the attendants responding and the response time from when the call is received by the operator until the arrival at the scene, as well as the time of departure from the scene and arrival at a hospital or other destination, and whether or not emergency warning devices were used.

- b. The records required to be kept by each ambulance operator in subsection (a) above, shall be available to the County Chairman or their designee on a requested basis either in hard copy or in other media.
- c. The County Chairman or their designee shall have the right to inspect records the operator has maintained as specified in the subsection (a) above, for the operation within Sangamon County.
- d. Each ambulance shall report to and relay the following information as applicable for each call of service to SCCDS:
 - 1. Location
 - 2. Out of Service
 - 3. Available
 - 4. Enroute
 - 5. Arrival
 - 6. In Quarters

Note: Ambulances may report availability by telephone, radio, or computer.

- e. Each ambulance shall keep its MDC and AVL on and operational at all times when the ambulance is in service. If for any reason this equipment were to be out-of-service, they are to notify SCCDS within 1-hour of becoming aware of the equipment failure.

8.16.060 Obedience to Traffic Laws.

- a. No persons shall operate an ambulance in a manner not conforming to the provisions of the motor vehicle laws and regulations of the State of Illinois.

8.16.070 Rates.

- a. The rates of ambulance service shall be determined by the operator such rates may be changed from time to time by the operator of the ambulance service.
- b. All existing rates shall be posted in a visible place in the office of the operator.

8.16.080 Rules and Penalty for Violation.

- a. The Sangamon County Board may establish such rules and regulations-necessary to implement provisions contained above of sections 8.16.010 through 8.16.070.
- b. Any person violating or failing to comply with the provisions of this ordinance contained herein, or the rules and regulations established under the above paragraph regarding the operation of ambulance services in Sangamon County, shall be fined an amount not less than \$250.00 or more than \$750.00 for each offense. Each day that any violation of, or failure to comply with this resolution is committed or permitted to continue shall constitute a separate and distinct offense.
- c. The imposition of any fine or penalty shall be in accord with the general provisions of the County Code and the procedures established therein.
- d. The continued violations or failure to comply with this ordinance may result in the suspension or revocation of the ambulance operator's permit of eligibility by the Sangamon County Board.