

RESOLUTION 12-1

**WHEREAS**, taxpayers in the city and the county will see a reduction in the amount of tax money needed for public health concerns with the creation of one Public Health Department for the County of Sangamon and the City of Springfield, and;

**WHEREAS**, the consolidation of health services in Sangamon County will allow for the expansion of services for all residents of Sangamon County including both County residents and City of Springfield residents, and;

**WHEREAS**, the consolidation of health services in Sangamon County will promote a reduction of the cost of services by allowing the coordination of environmental services, the ability to engage in increased purchasing power and an increase in grant funding based upon a larger population base, and;

**WHEREAS**, reporting and follow up of infectious diseases and coordination of public health concerns will be enhanced, and;

**WHEREAS**, a consolidation of service will allow the creation of an Office dedicated to Bioterrorism Preparedness to be established, and;

**WHEREAS**, a consolidation of services will decrease public confusion as well as confusion on the part of emergency services as to the appropriate health department to contact, and;

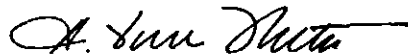
**FILED**

MAR 08 2006

*Joe Aiello*  
Sangamon County Clerk

**WHEREAS**, it is important for Sangamon County to provide for the continuation of public health and welfare services for all of the citizens of Sangamon County by preparing a plan for the implementation of a combined health department, and;

**NOW, THEREFORE BE IT RESOLVED** by the Sangamon County Board, in session this 14<sup>th</sup> day of March, 2006, that the Intergovernmental Agreement on Public Health Services passed on February 7<sup>th</sup>, 2006 shall be rescinded and the Intergovernmental Agreement on Public Health Service presented herewith is approved and shall represent Sangamon County's plan for the operation of and transition to a combined health department for the City of Springfield and Sangamon County.



Andy Van Meter, Chairman

**INTERGOVERNMENTAL COOPERATION AGREEMENT  
BETWEEN THE CITY OF SPRINGFIELD, ILLINOIS, THE COUNTY OF SANGAMON,  
ILLINOIS, AND THE SANGAMON COUNTY BOARD OF HEALTH FOR THE  
PROVISION OF PUBLIC HEALTH SERVICES**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2006, by and between the City of Springfield, Illinois, an Illinois municipal corporation, hereinafter referred to as the “City” and the County of Sangamon, Illinois, hereinafter referred to as the “County” and the Sangamon County Board of Health, hereinafter referred to as the “Board of Health or County Board of Health.”

**WITNESSETH:**

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 and Section 3 and 5 of the Intergovernmental Cooperation Act (5 ILCS 220/3 and 220/5) authorize the City, County and the Board of Health to enter into this agreement; and

WHEREAS, pursuant to Chapter 95 of the 1988 City Code of Ordinances, as amended, the City maintains a department of public health; and

WHEREAS, pursuant to Section 5-25001 of the Counties Code (55 ILCS 5/5-25001), the County of Sangamon has established a county health department; and

WHEREAS, by virtue of this Agreement, the Parties desire that the City abandon the City Health Department pursuant to 55 ILCS 5/5-25009, and that all of the employees and certain of the records, leases, and agreements of the City Health Department be transferred and assigned to, and accepted and assumed by, the County Board of Health and the County Health Department pursuant to the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the City, the County and the Board of Health agree as follows:

## **Definitions**

In addition to the term defined elsewhere in this agreement, the following terms have the meaning given below unless the context clearly requires otherwise:

“Medically Underserved Area” means the census tract and geographical areas defined as medically underserved by the U.S. Department of Health and Human Services, Bureau of Health Professions, and based on the most recently available decennial census data.

## **Section 1. Authority to Enter into Agreement.**

Each of the Parties covenants and agrees that it has the authority to enter into this Agreement and to perform all of its duties and obligations hereunder as evidenced by the legal opinions of counsel for each of the Parties attached hereto as Exhibits A-1 through A-3 and incorporated herein by reference.

## **Section 2. Abandonment of City Health Department.**

The City agrees to abandon the City Health Department as of February 28, 2006, at 11:59 p.m. pursuant to 55 ILCS 5/5-25009.

## **Section 3. Assumption of Public Health Services by the County.**

Commencing March 1, 2006, the Sangamon County Public Health Department shall have jurisdiction for purposes of Division 5-25 of the Counties Code throughout Sangamon County, Illinois, including all areas within the general corporate limits of Springfield, pursuant to 55 ILCS 5/5-25008, and shall perform all the functions and duties prescribed in 55 ILCS 5/5-25001 *et seq.*

## **Section 4. Enforcement of Ordinances and Regulations.**

The Sangamon County Department of Public Health within its jurisdiction, including within the general corporate limits of Springfield, shall provide such administrative and

professional services and observe all state laws pertaining to the preservation of health, and all county and municipal ordinances as set forth in 55 ILCS 5/5-25013.

**Section 5. Board of Health.**

The Sangamon County Department of Public Health shall be governed by a board of health and shall have the powers and duties as set forth in 55 ILCS 5/5-25013.

**Section 6. Composition of the Board of Health.**

The County Board of Health shall be governed by the provisions set forth in 55 ILCS 5/5-25012 and 25013, and shall exercise and perform all the powers and duties set forth therein. As set forth in 55 ILCS 5/5-25012, the County Board of Health shall consist of eight members appointed by the Chairman of the Sangamon County Board with the approval of the Sangamon County Board. At least two members of the Board shall be physicians licensed in Illinois to practice medicine in all its branches, at least one member shall be a dentist licensed in Illinois, and at least one member shall be a mental health care professional. One member shall be chosen from the county board. There are three at large members of the Board of Health. In the first two years after the signing of this agreement, the three at large members shall be appointed by the Sangamon County Board and composed of two members of the City Council of the City (the "City Council") recommended by the Mayor of Springfield with the advice and consent of the City Council, and one person who represents the Medically Underserved Area of the City of Springfield. In all periods following the first two years of the agreement, all three of the at large members will be appointed by the Sangamon County Board with the consideration and input of community groups especially those representing the Medically Underserved Areas of the City of Springfield. Details as to terms of appointment, filling of vacancies and organization of the board shall be as set forth in Section 5-25012 and 5-25013 of the Counties Code.

**Section 6(a). Advisory Committee for Primary Care Services.**

The parties recommend that the Board of Health appoint an Advisory Committee for Medical Primary Care Services. This committee shall advise the Board of Health on the needs for medical primary care services and provide suggestions for the delivery of medical primary care services to meet the needs of the community. The committee shall be comprised of members of the Board of Health, individuals representing the Medically Underserved Areas of the City of Springfield and other members of the community at large.

**Section 7. Transfer of City's Health Employees.**

On March 1, 2006, the City shall cease staffing the City Health Department, and the County Board of Health shall immediately employ all persons employed by the City Health Department as of February 28, 2006, ("Health Employee" or "Health Employees," as the case may be) in comparable positions and with salary and benefits equal to or above the salary and benefits paid to each Health Employee by the City as of February 28, 2006, with absolutely no loss of seniority, provided however, that those Health Employees who are members of the union bargaining unit will have their salary and benefits as required by the labor agreement in place on February 28, 2006. A list of Health Employees and their titles, seniority dates, hourly wage rates, and annual salaries is set forth in Schedule 1 attached hereto and incorporated herein by reference. The County and the County Board of Health shall take all steps necessary to provide to each Health Employee the equivalent of all his or her accrued benefit time, including vacation, sick leave, personal, and compensatory time, for all years of employment with the City, provided however, that those Health Employees who are members of the union bargaining unit will have these benefits as required by the labor agreement in place on February 28, 2006. Health Employees will accrue vacation, sick leave, personal, and compensatory time at a rate and schedule equal to or above the rate and schedule of the City as of February 28, 2006, or the

County and the County Board of Health shall adjust each Health Employee's salary and compensation accordingly, provided however, that those Health Employees who are members of the union bargaining unit will have these benefits as required by the labor agreement in place on February 28, 2006. Health insurance coverage for Health Employees, and their spouses and dependents, will be provided by the County self insurance program with the benefits and premium costs and other attributes as determined by the Board of Managers of that plan, and the County and the County Board of Health shall take all necessary steps, including transitional salary adjustments, to compensate Health Employees for the additional costs of these various employment benefits, i.e., employee take home pay will not be reduced. There will be no delays in health insurance coverage for Health Employees, or their spouses and dependents, and all pre-existing conditions covered by the City health insurance program on February 28, 2006, will be covered.

No Health Employee shall be required to comply with any residency requirements of the County or the County Board of Health. No Health Employee may be terminated at any time without cause. Cause for termination of a Health Employee shall result solely from a Health Employee's misconduct or failure to perform duties and under no circumstance shall funding, or a lack thereof, directly related to a cost associated with the adoption of this agreement be cause for termination of any Health Employee. For a two (2) year period following the effective date of this agreement, no Health Employee shall be terminated without the majority approval of a special tribunal consisting of the two City Council members that are also members of the County Board of Health and the President of the Board of Health.

The County and the County Board of Health recognize that certain Health Employees are covered by a collective bargaining agreement. The County and the County Board of Health agree to bargain with any affected unions and to adopt a Memorandum of Understanding covering such Health Employees, which agreement will minimally include all of the terms and

conditions contained in this Section. The County and the County Board of Health acknowledge and agree that the City has received from AFSCME a demand to bargain over issues relating to this Agreement, and therefore, the County and the County Board of Health will adopt a Memorandum of Understanding covering such affected Health Employees and the implementation of their labor agreement by the County from March 1, 2006, until the expiration of that labor agreement.

**Section 8. Continuation of Services.**

The County and the County Board of Health covenant and agree to provide and maintain all public health services, programs, and activities provided by the City Health Department as of February 28, 2006, (collectively, "Health Services" as identified in Schedule 2), until such time as the provision of any such Health Services is no longer in the best interests of the residents of Springfield; provided, however, that the County Health Department must consult with the City Council and Community Groups prior to terminating any such Health Services. For purposes of this Agreement, "Community Group" means any organization of individuals with a common interest that regularly convenes meetings within the geographical boundaries of Sangamon County, and a majority of whose members reside in Sangamon County. A list of the Health Services is set forth in Schedule 2 attached hereto and incorporated herein by reference.

The County and the County Board of Health further covenant, acknowledge, and agree that at no time will the County or the County Board of Health seek reimbursement from the City for any costs or obligations contained in this Agreement.

Critical public health services such as immunizations and physicals will be provided at no charge to Springfield residents who cannot afford to pay, i.e., no one will be refused services due to an inability to pay. All employees of the City will receive free flu vaccinations each year.

The clinic located at 1411-1415 East Jefferson Street, Springfield, Illinois (the "Jefferson Street Clinic") will remain open and continue to provide all Health Services during the term of



the Lease, as hereinafter defined. The Jefferson Street Clinic will remain open to the public during all times and for each of the services as set forth in Schedule 3 attached hereto and incorporated herein by reference; provided, however, that the County and the County Board of Health may expand these regular hours of operation for the Jefferson Street Clinic. In the event it becomes necessary to relocate the Jefferson Street Clinic due to a deterioration of the physical structure, a change in the physical structure requirements, or a change in the demographic composition of Springfield, such relocation shall not occur until: (i) completion of a census analysis to determine the Medically Underserved Area of Springfield, (ii) a minimum of two public hearings on the relocation are conducted, and (iii) the Community Groups and the City Council have been consulted for comment.

The County and the County Board of Health agree that a public health clinic will be located in the Medically Underserved Area of Springfield at all times.

The County Board of Health shall include in the report it publishes annually pursuant to 55 ILCS 5/5-25013(A)(5), a detailed description of Health Services provided by the County Health Department to Springfield residents. A copy of such annual report shall be filed with the City Clerk within ten (10) days of completion each year. In addition, the Mayor or any member of the City Council may review all current financial information, and all other information of the kind and type included in such annual report, at any time upon three days' written request to the Director of the County Health Department. Upon written request by the Mayor, the President of the County Board of Health and the Director of the County Health Department will appear at any regular or special City Council meeting to report to the City Council.

Upon request, groups such as Abundant Faith Ministries, Special Olympics, Hepatitis C Support Group, Herpes Support Group, and IFLOSS may continue to use rooms located at the Jefferson Street Clinic, or successor public health clinic, at no cost when available, including after regular hours. So long as it continues to provide oral health expertise, referral for oral

health services, and epidemiological efforts, IFLOSS shall continue to have access at all times to at least 216 square feet of enclosed space with a locking door, telephone, and electricity at the Jefferson Street Clinic, or successor public health clinic, at no cost.

**Section 9. Assignment and Assumption of Leases and Agreements.**

As of the effective date of this Agreement, the City hereby assigns all its rights and interest in and to that certain City of Springfield/Catholic Charities of Springfield Children's Clinic Cooperative Agreement, a copy of which is attached hereto as Exhibit B, and the County Board of Health accepts the assignment of said agreement, assumes all of the City's obligations thereunder, and agrees to be bound by the terms and conditions of said agreement.

As of the effective date of this Agreement, the City hereby assigns for the duration of the Lease between the City, the County and the County Board of Health as set forth in Exhibit E attached hereto, all its rights and interest in and to that certain Eastside Neighborhood Facility Lease Agreement, a copy of which is attached hereto as Exhibit C, and the County Board of Health accepts the assignment of said agreement, assumes all of the City's obligations thereunder, and agrees to be bound by the terms and conditions of said agreement.

As of the effective date of this Agreement, the City hereby assigns all its rights and interest in and to that certain University of Illinois Evaluation Agreement, a copy of which is attached hereto as Exhibit D, and the County Board of Health accepts the assignment of said agreement, assumes all of the City's obligations thereunder, and agrees to be bound by the terms and conditions of said agreement.

**Section 10. Additional services.**

The County agrees to create an Office of Bioterrorism Preparedness and to employ a Director of the Office of Bioterrorism Preparedness whose minimum salary will be equal to \$77,955.35, plus benefits received by all other County employees. The Director of the Office of Bioterrorism Preparedness will report directly to the Chairman of the Sangamon County Board.

The County and the County Board of Health also agree to take all steps necessary to achieve the following efficiencies and opportunities to expand services for all residents of Sangamon County: (i) reduce the amount of taxes and fees levied or charged for health services (ii) expanded clinic hours, including evenings and Saturday mornings; (iii) expanded outbound on-site and mobile clinics, e.g., influenza immunizations; (iv) clinics targeting populations who have trouble accessing services; (v) special fall clinics at schools to help children meet mandatory immunization requirements; (vi) expanded health education services, e.g., combined staff will cross-train and provide additional programs to residents, especially in schools; (vii) streamlined enrollment and increased availability of services for programs such as Early Intervention, Health Families Illinois, WIC, and Family Case Management; (viii) coordinated environmental inspections to reduce duplication of cost; (ix) reduced costs for restaurant inspections and efficient deployment of human resources by scheduling routine inspections of establishments within close proximity; (x) joint purchasing power will be experienced, e.g., medical, office, and copier supplies purchased in larger quantities will offer lower per unit prices; (xi) enhanced reporting and follow up of infectious diseases; (xii) streamlined infectious disease reporting system and swift investigation of infectious diseases; (xiii) elimination of confusion for 911, Police, and Fire Departments; and (xiv) a mobile unit will be used for special targeted public health clinics in Springfield, e.g., special immunization programs, health screenings, and community functions, which bring public health services directly to Springfield residents.

**Section 11. Lease of real estate, improvements, and equipment.**

The City agrees to lease to the County Board of Health and the County, upon the terms and conditions set forth in the form of the Lease attached hereto as Exhibit E and incorporated by reference herein (the "Lease"), the real estate legally described in Exhibit F attached hereto and incorporated by reference herein, together with any buildings, surface parking and other

improvements, including any and all fixtures thereon (collectively, the “Improvements”), and the equipment and other personal property listed in Schedule 4 attached hereto and incorporated by reference herein (collectively, the “Equipment”), located at the Jefferson Street Clinic. The Parties acknowledge and agree that to the extent that any provision relating to the matters contained in the Lease conflicts with any provision contained in this Agreement, the provision contained in the Lease shall prevail with respect to such matter.

**Section 12. Mutual Cooperation.**

The parties intend and desire to pursue additional collaborative activities that may become available and serve the needs of their residents. The parties will seek to make available to one another and to share their respective knowledge and expertise. The parties will further seek to identify and jointly solicit additional sources of funding, including without limitation, corporate and governmental grants, that may from time to time become available to support their collaborative projects.

**Section 13. Substantial breach.**

In the event that one party believes the other to be in substantial breach or default under this Agreement, that party acting through its chief administrator, shall notify the other party in writing and allow the other party thirty (30) days from the date of receipt of the notice to cure the breach or default. If the breach or default is not then cured, the party having sent the notice may, at its option, have all remedies available at law or in equity. No waiver of any breach or default shall be implied by the failure of either party to give notice, and no express waiver shall affect any other default except the one specified in the waiver.

**Section 14. Notices.**

All notices, requests, demands and other communications permitted or required hereunder shall be in writing, and either (i) delivered in person, (ii) sent by express mail or other

overnight delivery service providing receipt of a delivery, (iii) mailed by certified or registered mail, postage prepaid, return receipt as follows:

If to the County or the Board of Health to:  
Chairman, Sangamon County Board  
200 South Ninth Street  
Springfield, IL 62701

If to the City to:  
Office of the Mayor  
City of Springfield  
Room 300 Municipal Center East  
800 East Monroe  
Springfield, IL 62701

With a copy to:  
James Stone  
Director of Public Health  
Sangamon County Dept. Public Health  
2501 North Dirksen Parkway  
Springfield, IL 62702

With a copy to:  
Office of Corporation Counsel  
City of Springfield, Illinois  
Room 100 Municipal Center West  
300 South Seventh Street  
Springfield, IL 62701-1680

or to such other addresses as either party may designate by notice. Any such notice or communication, if given, or made by prepaid registered or certified mail or by recorded express delivery, shall be deemed to have been made when actually received, but not later than two business days after the same was posted or given to such express delivery service.

**Section 15. Payments, fees and charges.**

The City shall retain all payments received from a grantor, *e.g.* Illinois Department of Public Health, for services rendered by the City before the effective date of this agreement. The City shall retain all fees and charges for services rendered before the effective date of this agreement on a prorated basis (1/12<sup>th</sup> increments) for annual fees.

The Board of Health shall retain all fees and charges for services rendered to individual residents of City of Springfield, collected by the County after the effective date of this agreement.

The County and the County Board of Health agree to adopt and to use until March 1, 2008, throughout Sangamon County, including within the general corporate limits of Springfield, the current schedule of permit and license fees and penalties as set forth in Schedule 5 attached

hereto and incorporated herein by reference, including but not limited to those fees approved by the City Council in Ordinance Number 629-11-04 adopted on November 3, 2004. Furthermore, on the effective date of this agreement, the Board will use this phase-in schedule for all food service licenses in Sangamon County.

**Section 16. Construction.**

The provisions of this Agreement have been negotiated, written and reviewed by both parties in consultation with legal counsel. None of the provisions of this Agreement shall be construed against a party merely because that party was or is the principal drafter thereof.

**Section 17. Assignment.**

This Agreement and the rights, obligations and duties of the parties hereto shall not be assignable or otherwise transferable without the prior written consent of each party hereto.

**Section 18. Further Assurances.**

The parties agree that from time to time hereafter, upon request, each of them will execute, acknowledge and deliver such other instruments and documents and take such further action as may be reasonably necessary to carry out the intent of this Agreement.

**Section 19. Modification.**

No provisions contained herein may be modified, amended or waived except by written agreement or consent signed by both parties.

**Section 20. Successors.**

This Agreement shall inure to the benefit of and shall be binding upon the successors of the parties' respective boards and/or councils.

**Section 21. Headings and Captions.**

Subject headings and captions are included for convenience purposes only and shall not affect the interpretation of this Agreement.

**Section 22. Severability.**

If any portion of this Agreement is held invalid, illegal or unenforceable, such determination shall not impair the enforceability of the remaining terms and provisions herein.

**Section 23. Time for Performance.**

Time is of the essence in this Agreement.

**Section 24. Waiver.**

No waiver of a breach or violation of any provision of this Agreement shall be construed as a waiver of any subsequent breach or limit or restrict any right or remedy otherwise available

**Section 25. Rights and Remedies Cumulative.**

The rights and remedies expressed herein are cumulative and not exclusive of any rights and remedies otherwise available.

**Section 26. Gender and Pronouns.**

Throughout this Agreement, the masculine shall include the feminine and neuter and the singular shall include the plural and vice versa as the context requires.

**Section 27. Incorporation by Reference.**

All exhibits and documents referred to in this Agreement shall be deemed incorporated herein by any reference thereto as if fully set out.

**Section 28. Entire Agreement.**

This document together with all exhibits attached hereto which are made a part hereof, constitute the entire agreement of the parties and supercede any and all other prior agreements, oral or written, with respect to the subject matter contained herein.

**Section 29. Effective Date.**

This Agreement is executed in duplicate and shall be signed by the duly authorized representatives of each party. The Agreement shall become effective on March 1, 2006.

**Section 30. Certification.**

The County covenants and agrees that for the term of this agreement it shall at all times maintain its current certification status with the State of Illinois, Department of Public Health.

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed by their duly authorized representatives as of the date first written above.

**ATTEST:**


**CITY OF SPRINGFIELD, ILLINOIS, a  
municipal corporation**

\_\_\_\_\_  
**Cecilia Tumulty, City Clerk**

By: \_\_\_\_\_  
**Timothy J. Davlin, Mayor**

**ATTEST:**

**COUNTY OF SANGAMON, ILLINOIS**

  
\_\_\_\_\_  
**Joe Aiello, County Clerk**

By:   
\_\_\_\_\_  
**A.D. Van Meter, Sangamon County  
Board Chairman**

**ATTEST:**

**SANGAMON COUNTY BOARD OF HEALTH**

\_\_\_\_\_  
**Robert Wesley, Secretary**

By: \_\_\_\_\_  
**Jeffrey A. Bierman, D.M.D., President**



**EXHIBIT A-1**

***Legal Opinion of Corporation Counsel for City***

[INSERT LETTERHEAD]

March 1, 2006

Andy Van Meter  
Chairman, Sangamon County Board  
200 South Ninth Street  
Springfield, Illinois 62701

Jeffrey A. Bierman, D.M.D.  
President, Sangamon County Board of Health  
200 South Ninth Street  
Springfield, Illinois 62701

Re: Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health

Gentlemen:

I have acted as legal counsel for the City of Springfield, Illinois, a municipal corporation (the "City"), with respect to the proposed Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health (the "Agreement"). I hereby certify that I have examined the Agreement and a record of the proceedings of the City Council of the City (the "City Council") with regard to Ordinance Number \_\_\_\_\_, duly adopted on \_\_\_\_\_, authorizing execution of the Agreement.

Based upon my review of the law and the facts that I deem relevant to render such opinions, it is my opinion that the City has the authority to enter into the Agreement and has the authority to perform all of its obligations therein. It is also my opinion that the Agreement is a valid and legally binding obligation of the parties.

In rendering the opinions given above, I have relied upon the legal opinions of the Sangamon County State's Attorney, dated March 1, 2006, that Sangamon County, Illinois, acting by and through its County Board, and the Sangamon County Board of Health, each has the authority to enter into the Agreement and to perform all of its obligations under the Agreement. My opinion represents my legal judgment of a result.

Yours truly,

CITY OF SPRINGFIELD, ILLINOIS, a  
municipal corporation

By: \_\_\_\_\_  
Jenifer L. Johnson  
Corporation Counsel

**EXHIBIT A-2**

***Legal Opinion of Counsel for County***

[INSERT LETTERHEAD]

March 1, 2006

Timothy J. Davlin  
Mayor, City of Springfield  
800 East Monroe, Municipal Center East  
Springfield, Illinois 62701

Jeffrey A. Bierman, D.M.D.  
President, Sangamon County Board of Health  
200 South Ninth Street  
Springfield, Illinois 62701

Re: Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon,  
Illinois, and the Sangamon County Board of Health

Gentlemen:

I have acted as legal counsel for Sangamon County, Illinois, with respect to the proposed Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health (the "Agreement"). I hereby certify that I have examined the Agreement and a record of the proceedings of the County Board of Sangamon County, Illinois (the "County Board") with regard to Resolution Number \_\_\_ duly adopted on \_\_\_\_\_, authorizing execution of the Agreement.

Based upon my review of the law and the facts that I deem relevant to render such opinions, it is my opinion that the County Board has the authority to enter into the Agreement and has the authority to perform all of its obligations therein. It is also my opinion that the Agreement is a valid and legally binding obligation of the parties.

In rendering the opinions given above, I have relied upon the legal opinion of the Corporation Counsel of the City of Springfield, Illinois, a municipal corporation (the "City") dated March 1, 2006, that the City has the authority to enter into the Agreement and to perform all of its obligations under the Agreement. My opinion represents my legal judgment of a result.

Yours truly,

SANGAMON COUNTY  
STATE'S ATTORNEY

\_\_\_\_\_  
John Schmidt

**EXHIBIT A-3**

***Legal Opinion of Counsel for the Sangamon County Board of Health***

[INSERT LETTERHEAD]

March 1, 2006

Timothy J. Davlin  
Mayor, City of Springfield  
800 East Monroe, Municipal Center East  
Springfield, Illinois 62701

Andy Van Meter  
Chairman, Sangamon County Board  
200 South Ninth Street  
Springfield, Illinois 62701

Re: Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health

Gentlemen:

I have acted as legal counsel for the Sangamon County Board of Health with respect to the proposed Intergovernmental Agreement among the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health (the "Agreement"). I hereby certify that I have examined the Agreement and a record of the proceedings of the Sangamon County Board of Health (the "County Board of Health") with regard to Resolution Number \_\_\_ duly adopted on \_\_\_\_\_, authorizing execution of the Agreement.

Based upon my review of the law and the facts that I deem relevant to render such opinions, it is my opinion that the County Board of Health has the authority to enter into the Agreement and it and the Sangamon County Health Department have the authority to perform all of their obligations therein. It is also my opinion that the Agreement is a valid and legally binding obligation of the parties.

In rendering the opinions given above, I have relied upon the legal opinion of the Corporation Counsel of the City of Springfield, Illinois, a municipal corporation (the "City") dated March 1, 2006, that the City has the authority to enter into the Agreement and to perform all of its obligations under the Agreement. My opinion represents my legal judgment of a result.

Yours truly,

SANGAMON COUNTY  
STATE'S ATTORNEY

\_\_\_\_\_  
John Schmidt

**EXHIBIT B**  
**Copy of City of Springfield/Catholic Charities of Springfield**  
**Children's Clinic Cooperative Agreement**

**EXHIBIT C**  
**Copy of Eastside Neighborhood Facility Lease Agreement**

**EXHIBIT D**  
**Copy University of Illinois Evaluation Agreement**

## EXHIBIT E

### LEASE

This Lease (the "Lease") is made March 1, 2006, by and among the **CITY OF SPRINGFIELD, ILLINOIS**, a municipal corporation (the "City"), the **COUNTY OF SANGAMON, ILLINOIS**, a non-home rule county operating and existing under the laws of the State of Illinois (the "County") and the **SANGAMON COUNTY BOARD OF HEALTH**, organized and maintained pursuant to 55 ILCS 5/5-25001 *et seq.* (the "County Board of Health"). The County and the County Board of Health are sometimes collectively referred herein to as the "County Parties." The City and the County Parties are sometimes collectively referred to herein as the "Parties."

The County Parties offer to lease from the City the property hereinafter defined as the Leased Premises, upon the following Terms and Conditions.

### TERMS AND CONDITIONS

#### 1. Leased Premises.

The leased premises include the real estate legally described in the attachment to this Lease, together with any buildings, surface parking and other improvements, including any and all fixtures thereon or immediately adjacent thereto (the "Improvements"), and the equipment and personal property described in Schedule 4 (the "Equipment") attached to that certain Intergovernmental Agreement between the City of Springfield, Illinois, the County of Sangamon, Illinois, and the Sangamon County Board of Health, dated \_\_\_\_\_, 2006 (the "Intergovernmental Agreement"), located at 1411-1415 East Jefferson Street, Springfield, Illinois (such real estate and the Improvements and the Equipment collectively being hereinafter referred to as the "Leased Premises").

#### 2. Term.

The initial term of the Lease shall run from March 1, 2006, to February 28, 2007 (the "Initial Term"). The City grants the County Parties one (1) successive renewal option to extend the Initial Term of this Lease for a period of one (1) year, i.e., until February 28, 2008. To exercise such renewal option, the County Parties shall give the City written notice of its election to extend the lease term on or before December 31, 2006, and no further act or instrument shall be necessary to extend this Lease. The renewal term commences at the expiration of the Initial Term. All terms and conditions (including any options) contained in this Lease continue during the Initial Term and all such renewals and extensions.

#### 3. Rent.

The County Parties shall pay, without demand, to the City as rent for the Leased Premises the sum of Six Thousand Six Hundred Sixty Six and 66/100 Dollars (\$6,666.66) per month in advance (the "Rent") on the first day of each calendar month beginning on March 1, 2006, and the County Parties hereby agree to pay such rent to the City at the Office of the City Treasurer, Municipal Center West, Springfield, Illinois, or such other address as may be designated by the City from time to time.

#### 4. Termination.

The County Parties shall have the option to terminate this Lease at any time during the term of this Lease or extension thereof upon ninety (90) days written notice to the City. The City

shall have the right to terminate this Lease during the renewal term upon ninety days (90) written notice to the County Parties.

**5. Construction of New Improvements/Trade Fixtures.**

The County Parties may modify the Leased Premises at the County Parties' expense. Any new trade fixtures, equipment and furniture purchased by the County Parties, or any equipment or furniture presently owned by the County Parties, shall remain the property of the County Parties upon termination of this Lease.

**6. Use.**

The County Parties shall use and occupy the Leased Premises to provide the Health Services, as defined in the Intergovernmental Agreement.

**7. Maintenance, Repairs and Alterations.**

(a) Maintenance and Repair. The City shall during the term of this Lease keep in working order and present condition: interior walls, toilets, sinks, heating, air conditioning, ventilating, electrical and lighting facilities and equipment; and all the City's fixtures, ceilings, windows, doors, plate glass, showcases, skylights, foundations, exterior walls, roof, sewer and all plumbing, ordinary wear and tear excepted. The County Parties shall be responsible for all routine repairs and maintenance of the same during the term of this Lease, including but not limited to refuse and rubbish collection and snow and ice removal.

(b) Surrender. On the last day of the term hereof, or of extension, or on any sooner termination, the County Parties shall surrender the Leased Premises to the City in the condition as the property shall be following construction of any of the County Parties' improvements allowed hereunder, ordinary wear and tear excepted. The County Parties agree that upon termination the County Parties will remove forthwith the County Parties' trade fixtures, furnishings, and equipment.

(c) Liens. The County Parties shall not subject the City's interest in the Leased Premises to any mechanics' or materialmen's liens or other lien of any kind. The County Parties shall not allow a lien or claim of any kind to be filed or claimed against the City's interest in the Leased Premises during the term of this Lease. If such lien is claimed or filed, the County Parties shall cause the Leased Premises to be released from the claim within 30 days after the City is given written notice that a claim has been filed, or within 30 days after the City is given written notice of the claim and transmits written notice of its receipt to the County Parties, whichever 30-day period expires earlier. The County Parties will cause such release either by paying to the court the amount necessary to relieve and release the Leased Premises from the claim, or in any other manner which, as a matter of law, will result, within the 30-day period, in releasing the City and its title from the claim.

**8. Ordinances and Statutes.**

The County Parties shall comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force, or which may hereafter be in force, pertaining to the Leased Premises, occasioned by, or affecting the use thereof by the County Parties.

**9. Assignment and Subletting.**

Except as may be permitted or required by the Intergovernmental Agreement, the County Parties shall not assign this Lease or sublet any portion of the Leased Premises without prior



written consent of the City, which shall not be unreasonably withheld. Any such assignment or subletting without consent shall be void and, at the option of the City, may terminate this Lease.

**10. Utilities.**

The County Parties shall be responsible for all waste and garbage collection, and all electric, gas, water, sewer, and other utility charges for the Leased Premises.

**11. Taxes.**

The County Parties shall pay all taxes, assessments and charges, if any, which shall be assessed and levied upon the Leased Premises or any part thereof during the term of this Lease as they shall become due. The taxes shall be paid to the City on a monthly basis calculated based upon the taxes on the Leased Premises for the preceding year and shall upon notice from the City pay to the City any additional taxes when due.

**12. Entry and Inspection.**

The County Parties shall permit the City or its agents to enter upon the Leased Premises at reasonable times, for the purpose of inspecting the same.

**13. Possession.**

The City shall deliver possession of the Leased Premises at the commencement hereof, but the City shall not be liable for any damage caused by any delay in delivering such possession, nor shall this Lease be void or voidable, but the County Parties shall not be liable for any rent until possession is delivered.

**14. Equipment.**

The Equipment is and will at all times remain the sole Equipment of the City, and the County Parties will have no right, title or interest in the Equipment except as expressly set forth in this Agreement. The County Parties will use the Equipment in a careful and proper manner and will comply with all laws, ordinances, and regulations relating to the possession, use, or maintenance of the Equipment. The labels, plates, tags, or other markings stating that the City owns the Equipment shall remain affixed to the Equipment. The Sangamon County Director of Public Health shall maintain direct, custodial responsibility for the Equipment at all times. With the exception of vehicles, the County Parties will not permit the Equipment to be removed from the Jefferson Street Clinic, at any time during the term of this Agreement without the City's prior consent.

THE CITY IS NOT A MANUFACTURER OF THE EQUIPMENT OR A DEALER IN SIMILAR EQUIPMENT AND HAS NOT MADE AND DOES NOT MAKE ANY REPRESENTATION, WARRANTY OR COVENANT, EXPRESS OR IMPLIED, WITH RESPECT TO THE CONDITION, QUALITY, DURABILITY, SUITABILITY OR MERCHANTABILITY OF THE EQUIPMENT. The City is not liable to the County Parties for any liability, loss or damage caused or alleged to be caused directly or indirectly by the Equipment by any inadequacy of the Equipment or defect in the Equipment or by any incident in connection therewith.

**15. Indemnification.**

(a) County Parties' Indemnification. The County Parties shall indemnify and defend the City, and its officials, employees and agents, for all claims, demands and liabilities for damages or injuries to third parties (including reasonable attorneys' fees and costs) to the extent arising out of the County Parties' use and occupancy of the Leased Premises and for all damages

to the City arising out of a material breach of a representation, warranty or covenant of the County Parties in this Lease. But, this indemnification does not apply to any claims or liabilities to the extent they arise from the act, omission or negligence of the City or the City's agents or employees or except as provided for under the terms of this Lease.

(b) City's Indemnification. The City shall indemnify and defend the County Parties, and their officials, employees and agents, from and against all claims, demands and liabilities (including reasonable attorneys' fees and costs) for damages or injuries to third parties arising out of the act, omission or negligence of the City or its agents or employees in connection with this Lease and for all damages to the County Parties arising out of a breach of a representation, warranty, covenant or term of the City in this Lease. But, this indemnification does not apply to any claims or liabilities to the extent they arise from the act, omission or negligence of the County Parties or the County Parties' agents or employees or except as provided for under the terms of this Lease.

**16. Destruction of Leased Premises.**

In the event the Leased Premises shall be damaged by fire, flood, storm, civil commotion or other unavoidable cause, to the extent in the opinion of the City repairable within one hundred twenty (120) days from the date of such damage, the City shall forthwith proceed to repair such damage. If such repair shall not have been completed within one hundred twenty (120) days from the date of such damage, delays occasioned by causes beyond the control of the City excepted, this Lease may, at the option of either party, be terminated. Subject to the provisions contained elsewhere in this Lease, during the period of repair the Rent shall abate in whole or in part depending upon the extent to which such damage and/or repair shall deprive the County Parties of the use of the Leased Premises for the normal purposes of County Parties' business. In the event the Leased Premises shall be damaged by fire, flood, storm, civil commotion or other unavoidable cause, to an extent in the opinion of the City not repairable within one hundred twenty (120) days from the date of such damage, this Lease shall terminate as of the date of such damage.

**17. Default by Parties.**

In the event that the City shall fail to perform any covenant required to be performed by it under the terms and provisions of this Lease and such failure shall continue unremedied or uncorrected for a period of fifteen (15) days after the service of written notice upon the City by the County Parties specifying such failure, the County Parties may, at their option, perform said covenant and deduct the reasonable cost of said performance from the rental due pursuant to this Lease, provided however that if the City diligently commences and continues efforts to remedy or correct such failure which may not reasonably be remedied or corrected within said fifteen (15) days, then the time for remedy or correction shall be extended for so long as the City's diligent efforts continue. In the event of a final determination by a court that the City has violated this paragraph or has otherwise failed to perform any covenant required to be performed by it under the terms and provisions of this Lease, the County Parties shall be entitled to recover the cost of such court determination.

In the event that the County Parties shall fail to perform any covenant required to be performed by it under the terms and provisions of this Lease, including the County Parties' covenant to pay rent, and such failure shall continue unremedied or uncorrected for a period of fifteen (15) days after the service of written notice upon the County Parties by the City hereto specifying such failure, this Lease may be terminated at the option of the City at the expiration of such period of fifteen (15) days, and the City shall have the immediate right of re-entry and may

remove all persons and property from the Leased Premises; provided, however, that such termination shall not relieve the party so failing from liability to the other party for such damages as may be suffered by reason of such failure, including, but not limited to the cost of reletting the Leased Premises and the amount by which the rent reserved herein exceeds the amount reserved by the City from a subsequent tenant during the remainder of the term of this Lease, and the cost of recovering the Leased Premises.

**18. Waiver.**

No waiver of a breach or violation of any provision of this Lease shall be construed as a waiver of any subsequent breach or limit or restrict any right or remedy otherwise available.

**19. Notices.**

All notices, requests, demands and other communications permitted or required hereunder shall be in writing, and either (i) delivered in person, (ii) sent by express mail or other overnight delivery service providing receipt of a delivery, or (iii) mailed by certified or registered mail, postage prepaid, return receipt as follows:

If to the County:

Chairman  
Sangamon County Board  
200 South Ninth Street  
Springfield, IL 62701

If to the City:

Office of the Mayor  
City of Springfield  
Room 300 MCE  
800 East Monroe  
Springfield, IL 62701

If to the County Board of Health:

President  
Sangamon County Board of Health  
200 South Ninth Street  
Springfield, Illinois 62701

With a copy to:

Sangamon County States Attorney  
200 South Ninth Street  
Room 402  
Springfield, IL 62701

With a copy to:

Corporation Counsel  
Room 313 MCE  
800 East Monroe  
Springfield, IL 62701

With a copy to:

Director of Public Health  
Sangamon County Dept. Public Health  
2501 North Dirksen Parkway  
Springfield, Illinois 62701

or to such other addresses as either party may designate by notice. Any such notice or communication, if given, or made by prepaid registered or certified mail or by recorded express delivery, shall be deemed to have been made when actually received, but not later than two (2) business days after the same was posted or given to such express delivery service. Monthly rent is not a notice and shall be remitted to the Office of the Treasurer as set forth elsewhere in this Lease.

**20. Insurance.**

The County Parties shall, at the County Parties' sole cost and expense, keep the Leased Premises insured for the benefit of the City and the County Parties (a) at replacement cost on the structure against loss or damage by fire and lightning, including, by an extended coverage endorsement, windstorm, hail, explosion (except boiler), riot, riot attending a strike and civil commotion, damage from aircraft and vehicles and smoke damage, (b) against loss or damage by any malfunction of any heating and/or cooling system or other such apparatus as the City may deem necessary to be covered by such insurance and in such amount or amounts as the City may from time to time reasonably require, (c) against vandalism, malicious mischief and for all broken glass, and (d) against such other risks, of a similar or dissimilar nature, as are or shall be

customarily covered with respect to buildings similar in construction, general location, use and occupancy to the structure on the Leased Premises.

All policies of insurance shall provide that the proceeds thereof shall be payable to the County Parties and the City as their respective interest may appear. All policies of insurance shall name the County Parties and the City, as their respective interests may appear, as the insured persons. All policies of insurance shall provide that any loss shall be payable to the City notwithstanding any act or negligence of the County Parties which might otherwise result in a forfeiture of said insurance, and shall further provide that they shall not be cancelable on less than 10 days' notice to all insureds.

All policies of insurance shall be in a form satisfactory to the City and shall be written with companies satisfactory to the City, which indication of satisfaction shall not be unreasonably withheld. Copies of all policies of insurance shall be held by the City and the County Parties shall hold the originals. Not less than 10 days prior to the expiration of each policy, a renewal policy shall be delivered to the City, and not less than 10 days prior to the date any premium on each policy shall be due and payable there shall be delivered to the City evidence of such payment satisfactory to the City. The City shall have the right to elect to continue in force all such policies in force at the expiration or earlier termination of the term of this Lease, and in the event of so electing the City shall promptly reimburse the County Parties for the amount of premiums unearned thereon provided the term of the Lease was not terminated because of the fault of the County Parties.

**21. Severability.**

If any portion of this Lease is held invalid, illegal or unenforceable, such determination shall not impair the enforceability of the remaining terms and provisions herein.

**22. Construction.**

The provisions of this Lease have been negotiated, written and reviewed by both Parties in consultation with legal counsel. None of the provisions of this Lease shall be construed against a party merely because that party was or is the principal drafter thereof.

**23. Amendments.**

No amendment, alteration, modification of or addition to this Lease shall be valid or binding unless expressed in writing and signed by authorized representatives of each of the Parties.

**24. Governing Law.**

This Lease and the performance thereof shall be governed, interpreted, construed and regulated by the laws of the State of Illinois.

**25. Third Party Beneficiaries.**

This Lease shall not create any rights for the benefit of any third party.

**26. Relationship of the Parties.**

Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto or any other relationship, other than the relationship of the City and the County Parties.

**27. Subordination.**

This Lease is and shall be subordinate to all existing and future liens and encumbrances against the property, if any.

**ATTEST:**

**CITY OF SPRINGFIELD, ILLINOIS, a  
municipal corporation**

\_\_\_\_\_  
**Cecilia Tumulty, City Clerk**

By: \_\_\_\_\_  
**Timothy J. Davlin, Mayor**

**ATTEST:**

**COUNTY OF SANGAMON, ILLINOIS**

\_\_\_\_\_  
**Joe Aiello, County Clerk**

By: \_\_\_\_\_  
**A.D. Van Meter, Sangamon County  
Board Chairman**

**ATTEST:**

**SANGAMON COUNTY BOARD OF HEALTH**

\_\_\_\_\_  
**Robert Wesley, Secretary**

By: \_\_\_\_\_  
**Jeffrey A. Bierman, D.M.D., President**

**EXHIBIT F**

**Legal Description – Attachment to Lease**

PARCEL I

PARCELS 5 AND 6 OF THE SPRINGFIELD HOUSING AUTHORITY PLAT NO. 1 IN THE CITY OF SPRINGFIELD IN THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF THE EAST LINE OF ELEVENTH STREET WITH THE NORTH LINE OF JEFFERSON STREET IN J. WHITNEY'S ADDITION TO THE CITY OF SPRINGFIELD, MEASURE THENCE EAST ON SAID NORTH LINE OF JEFFERSON STREET, AS PLATTED IN SAID J. WHITNEY'S ADDITION AND IN THOMAS LEWIS ADDITION AND IN COTTAGE GARDEN ADDITION TO SAID CITY, A DISTANCE OF 1179.02 FEET TO THE PLACE OF BEGINNING; THENCE, DEFLECTING 90 DEGREES 12 MINUTES 30 SECONDS TO THE LEFT, MEASURE 234.26 FEET TO A POINT; THENCE DEFLECTING 90 DEGREES 13 MINUTES TO THE RIGHT, MEASURE 359.92 FEET TO A POINT, THENCE DEFLECTING 89 DEGREES 44 MINUTES TO THE RIGHT MEASURE 234.25 FEET TO A POINT ON SAID NORTH LINE OF JEFFERSON STREET; THENCE WEST 360.1 FEET TO THE PLACE OF BEGINNING;

EXCEPT A PART OF PARCELS 5 AND 6 OF THE SPRINGFIELD HOUSING AUTHORITY PLAT NO. 1 IN THE CITY OF SPRINGFIELD IN THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 16 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF PARCEL 5; THENCE ALONG THE NORTH LINE OF PARCELS 5 AND 6 SOUTH 89 DEGREES 03 MINUTES 07 SECONDS EAST, 360 FEET; THENCE ALONG THE EAST LINE OF PARCEL 6 SOUTH 00 DEGREES 41 MINUTES 37 SECONDS WEST, 73.54 FEET; THENCE NORTH 76 DEGREES 51 MINUTES 10 SECONDS WEST, 216.54 FEET; THENCE WESTERLY ALONG A TANGENTIAL CURVE CONCAVE TO THE SOUTH, RADIUS 594.00 FEET, CENTRAL ANGLE 14 DEGREES 25 MINUTES 55 SECONDS, 149.62 FEET; THENCE ALONG THE WEST LINE OF PARCEL 5 NORTH 00 DEGREES 43 MINUTES 14 SECONDS EAST, 14.82 FEET TO THE POINT OF BEGINNING.

PIN: 14-27-485-023

PARCEL II

THE SOUTH 20 FEET OF LOT 14 IN COTTAGE GARDEN ADDITION TO THE CITY OF SPRINGFIELD;

PIN: 14-27-489-006

PARCEL III

THE NORTH 32 FEET OF THE FOLLOWING DESCRIBED TRACT:

PART OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 27, TOWNSHIP 16, NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN BOUNDED AS FOLLOWS, TO WIT:

BEGINNING AT THE NORTHEAST CORNER OF LOT 12 OF THE COTTAGE GARDEN ADDITION TO THE CITY OF SPRINGFIELD; THENCE WEST ON THE NORTH LINE OF SAID LOT 12, 152 FEET 2 ½ INCHES TO THE EAST LINE OF AN ALLEY 16 FEET WIDE, PRODUCED SOUTH; THENCE NORTH ON THE EAST LINE OF SAID ALLEY PRODUCED SOUTH 64 FEET TO THE SOUTHWEST CORNER OF LOT 14 OF SAID ADDITION; THENCE EAST ON THE SOUTH LINE OF SAID LOT 14, 152 FEET 2 ½ INCHES TO THE WEST LINE OF 15<sup>TH</sup> STREET; AND THENCE SOUTH ON THE WEST LINE OF 15<sup>TH</sup> STREET 64 FEET TO THE PLACE OF BEGINNING, SAID TRACT FORMERLY KNOWN AS COTTAGE STREET IN SAID ADDITION.

PIN: 14-27-489-007

All of the foregoing Parcels are situated in Sangamon County, Illinois

Common addresses: 1411 East Jefferson and 1415 East Jefferson, Springfield, Illinois

**SCHEDULE 1 \***

*Employees of City Health Department as of February 28, 2006*

<b>Last Name</b>	<b>First Name</b>	<b>Seniority Date</b>	<b>Title</b>	<b>Hourly Rate</b>	<b>Annual Salary</b>
Bean	Victoria	10/29/92	Staff Nurse	\$18.63	\$36,331.62
Bonnett	Jessica	8/25/03	Chemist I	\$19.41	\$37,855.35
Boyer	Amy	6/7/04	Clerk Typist 2	\$12.92	\$25,196.54
Briscoe	Anjanette	9/20/04	Clerk Typist 2	\$12.92	\$25,196.54
Brown	Desiree	4/3/00	Laboratory Technician 1	\$17.98	\$35,070.56
Burt	Jeffery	2/18/02	Custodian	\$12.19	\$23,767.58
Carpenter	Carol	5/1/00	Staff Nurse Ii	\$19.36	\$37,754.15
Cooke	Raymond	9/8/99	Public Health Manager	\$39.98	\$77,955.35
Copple	Virginia	12/10/01	Staff Nurse	\$18.49	\$36,062.33
Cress	Linda	7/8/93	Community Programs Specialist	\$16.99	\$33,135.57
Cross	Carol	4/11/05	Staff Nurse	\$18.49	\$36,062.33
Crouch	Rosemarie	9/27/04	Clerk Typist 2	\$12.92	\$25,196.54
Cunningham	Meredith	11/13/00	Staff Nurse	\$18.49	\$36,062.33
Curtis	Stacey	9/8/94	Community Programs Coordinator	\$20.56	\$40,095.32
Dokey	Amanda	9/16/03	Licensed Practical Nurse	\$14.26	\$27,804.86
Emmons	Angela	5/8/00	Admin Clerk 1 Union	\$16.10	\$31,385.45
Enriquez	Filipina	11/1/04	Staff Nurse	\$18.49	\$36,062.33
Gines	Renee	12/10/01	Staff Nurse	\$18.49	\$36,062.33
Hall	Steven		Environmental Health Admin.	\$30.39	\$59,250.75
Hamm	Angela	5/24/04	Community Programs Coordinator	\$18.44	\$35,957.22
Handley	Kelli	10/10/00	Clerk Typist 2	\$12.92	\$25,196.34
Hild	Judith	9/26/91	Staff Nurse	\$20.81	\$40,587.89
Hollis	Mary	6/6/05	Staff Nurse	\$18.49	\$36,062.13
Hopkins	Carol		Admin Secretary	\$21.07	\$41,081.04
Howard	Debra	6/23/83	Supervisor Health Services	\$23.01	\$44,877.69
Humphreys	Eileen	4/30/01	Staff Nurse	\$18.49	\$36,062.33
Hunt	Donald	3/23/95	Supervisor Health Services	\$23.01	\$44,877.69
Isenburg	Brett	7/24/96	Senior Environ Health Inspector	\$17.31	\$33,744.95
Kmett	Amy	9/30/02	Clerk Typist 2	\$12.92	\$25,196.54
Kornfeld	Cristy	4/4/05	Staff Nurse	\$18.49	\$36,062.33
Lawley	Kristina	7/24/00	Social Services Worker	\$18.37	\$35,823.06
Marchioro	James	9/21/04	Environmental Health Inspector	\$16.49	\$32,152.19
McClanahan	Ladonna	2/14/00	Clerk Typist 2	\$12.92	\$25,196.54
McClure	Erica	5/24/04	Clerk Typist 2	\$12.92	\$25,196.15
Miller	Ryan	6/6/05	Custodian	\$10.98	\$21,410.22
Moore	Robert	7/23/81	Licensed Practical Nurse	\$18.86	\$36,767.25
Murfin	Marie	2/15/99	Senior Environ Health Inspector	\$17.31	\$33,744.95
Nolan	Susan	9/8/04	Clerk Typist 2	\$12.92	\$25,196.54
O'Neill	Gail		Assistant Director Pub Health	\$30.88	\$60,218.93
Prior	Elizabeth	11/20/00	Environmental Health Inspector 1	\$16.49	\$32,152.19
Ratts	Jason	10/3/05	Licensed Practical Nurse	\$12.83	\$25,024.55
Reid	Jennifer	9/8/03	Clerk Typist 2	\$12.92	\$25,196.54

\* Subject to change until March 1, 2006



**SCHEDULE 1\*- Continued**  
**Employees of City Health Department as of February 28, 2006**

<b>Last Name</b>	<b>First Name</b>	<b>Seniority Date</b>	<b>Title</b>	<b>Hourly Rate</b>	<b>Annual Salary</b>
Roberts	Matthew	9/22/03	Supervisor Health Services	\$21.18	\$41,308.61
Sandstrom	Tonya	8/15/05	Dental Hygienist	\$17.81	\$34,729.70
Scott	Janet		Grants Technician	\$20.04	\$39,076.83
Short	Shirla	8/25/94	Supervisor Health Services	\$23.01	\$44,877.69
Sisk	Connie		Fiscal Officer	\$26.23	\$51,154.16
Smith	Brenda	5/26/98	Admin Clerk 1 Union	\$16.91	\$32,964.75
Starling	Karen	2/22/96	Staff Nurse Ii	\$20.63	\$40,232.21
Stillwagon	Linda	9/30/93	Account Tech I-Union	\$17.23	\$33,601.04
Strand	Sue	9/19/91	Staff Nurse	\$19.40	\$37,834.49
Tisckos	Debra	2/15/99	Supervisor Health Services	\$23.01	\$44,877.69
Ushman	Tammy	9/3/96	Security Officer 1 Union	\$13.72	\$26,745.23
Wade	Diana	5/29/01	Staff Nurse	\$18.49	\$36,062.33
Winkler	Janet	2/22/99	Supervisor Health Services	\$23.01	\$44,877.69
Woods	Cortney	6/7/04	Staff Nurse	\$18.49	\$36,062.33

## SCHEDULE 2\*

### *City Health Department Health Services as of February 28, 2006*

#### SERVICES

##### Blood Pressure Screening

Blood pressure screenings are held at several locations throughout the city. This service is offered free of charge. The clinic at the health department office is on Thursdays from 10:00 a.m. until noon.

##### Bioterrorism Preparedness

Health department employees have received many hours of training in biological and other weapons of mass destruction. Much effort has gone into working with other agencies in planning to deal with any incident involving mass casualties or threats to the public's health. Staff members provide education to local police, fire and other groups. A Medical Reserve Corps and Citizen Reserve Corps have been established and surveillance programs have been initiated to identify community health changes quickly, to provide for rapid response to possible public health emergencies.

##### Chronic Disease Control

This program monitors blood pressure, blood sugar and cancer screenings, diabetes education/case management, asthma education, and provides a variety of education programs in the community. Nurses are involved in many tobacco programs, including smoke free programs for elementary students and smoking cessation classes. This department addresses diabetes, cancer and other health issues prevalent in the community.

##### Communicable Disease Control

A nurse is responsible to investigate and control the spread of communicable diseases. Local physicians work with the health department to treat the infected person and people who may have been exposed to the disease.

##### Community Nursing

Nurses visit homebound elderly and disabled persons over age 55 to set up medications, monitor high blood pressure and check diabetes. These visits occur bi-weekly or monthly. Some visits are made for one-time assessments.

##### Diabetes

Diabetes is a condition where a person has trouble getting the right amount of blood sugar to a body's cells for energy. Each week, our department conducts blood sugar testing to help screen for the possibility of diabetes.

##### Family Case Management

A nurse is assigned as a case manager to every pregnant or parenting mother who is on public aid or low-income.

The case manager guides them toward social and educational services they may need to have a healthy family.

##### Flu Shots

Flu shots are offered on a seasonal basis, usually near the end of October. Medicare, Medicaid or fees are required. Pneumonia vaccine is also available for persons at high risk for contracting pneumonia.

##### Food Program

Every business that sells food to the public is inspected; safe food handling practices are required. Inspectors investigate all complaints by the public in addition to performing routine inspections, which are scheduled by the level of risk to the public. Anyone noticing something of concern in a place selling food should call in a complaint.

##### Genetics and Metabolic Clinic

Genetic services provided for the Springfield area incorporates the following services: a quarterly Metabolic Clinic staffed by MDs, RNs and a dietician. Genetic education and assessments of prenatal women and families with small children, repeat newborn screenings, and referrals for counseling/specialist for children identified at risk for altered genetic conditions are provided. Follow-up services are provided to parents of SIDS (Sudden Infant Death Syndrome) and other infants who die before their first birthday.

##### Hepatitis C and HIV (AIDS) Antibody Testing and Counseling

Tests for antibodies to HIV and Hepatitis C are available on Thursdays from 1:00 - 3:00 p.m. and during the sexually transmitted disease and adult health clinics. Counseling is provided and required with each test and during the receipt of test results. The cost of testing is \$35.00. Persons desiring a rapid HIV test result; generally a one-day turn around, may purchase this service.

##### Hepatitis C Support Group

Persons infected or affected by the Hepatitis C virus are welcome to attend and informal meeting on the third

Monday of each month from 6:00 – 8:00 p.m. at the health department.

#### High Risk Infant Follow-up

Registered nurses provide follow-up for all infants discharged from a high-risk nursery or Neonatal Intensive Care Unit regardless of parental income. Physical assessments, age appropriate assessments and identification of developmental delays are performed.

#### Immunization Clinic

Adult and childhood immunizations are offered for a nominal administration fee. A sliding fee scale and income guidelines may cover these costs. The patient must pay for vaccines not supplied by the state and there are no income restrictions. As with most health department services with fees, no one is turned away due to inability to pay for state supplied vaccine. Four clinics are offered each week. A parent or guardian must accompany anyone under 18 years of age.

#### KidCare & FamilyCare Program

Parents of low-income children can apply for health insurance or reimbursement of insurance premiums for their kids. Expansions of the program may allow parents to be eligible for health insurance too. Appointments must be made.

#### Lead Screening

Lead screenings of children through age six (6) are done by appointment and during regular well child/immunization clinics. Capital Township children living in zip codes identified as high risk for lead exposure, 62702 and 62703, are required to be tested prior to school and daycare entrance. Tests are offered free to income eligible (below 185% of federal poverty level) children. There is a \$38.00 fee for those who do not meet income guidelines.

#### Massage Licensing

Persons wishing to perform massages in Springfield must be licensed. A background check and tuberculosis screening is required. The health department processes the applications.

#### Pregnancy Tests

This service is available by appointment to residents of Springfield and Sangamon County who: are income-eligible, have missed a period and believe they may be pregnant. Enrollment in KidCare, WIC and FCM will be started in accordance with the client's wishes.

#### Sexually Transmitted Disease Clinic

Anyone over the age of 12 who thinks they may have been exposed to a sexually transmitted disease is encouraged to see a doctor at any of the three clinics held each week.

A fee is required for each visit. If a disease is diagnosed, treatment is provided at the time of the visit. Risk

reduction counseling is included with each visit, along with partner notification services. Herpes testing is now available for a fee of \$40. A Hepatitis C and HIV only clinic is held on Thursdays from 1:00 – 3:00 p.m. with HIV results available at 4:00 p.m. A fee is required.

#### Tanning Inspection Program

Facilities offering UV tanning beds or booths are inspected for proper cleaning practices and safe bulb usage.

#### Tattoo and Piercing (Body Art) Facility and Operator Licensing

To help minimize the risk of the spread of infectious disease, businesses and operators performing "body art" are required to be licensed by the health department. Management and artists are required to attend training in bloodborne pathogen transmission, keep client health records, and to have an infection control plan to assure at least minimum levels of sanitation. SDPH employees can provide training and do the inspections.

#### Teen Parent Services Program

Pregnant or parenting teens are assigned a nurse or social worker to help them have a healthy child. They are also encouraged and assisted in completing school and gaining employment. This program complements the Family case Management Program.

#### Training

The health department offers training to organizations on many topics.

#### Vision and Hearing Screenings

Children may have their vision or hearing checked to identify problems early. Referrals are made for further diagnosis and treatment. Appointments are required for this service.

#### Well Child Physicals

Routine, non-acute, well-baby, school and sports examinations are provided to children of Capital Township. Approximately 24 slots are available weekly and are by appointment only. The \$10.00 fee can be paid at the time of service or billed to a medical card, pediatric primary care grant or KidCare. Three clinics are held each week in conjunction with the immunization clinics.

#### Women, Infants, and Children Food Supplement (WIC)

This is a federally sponsored food supplement program available to pregnant and breastfeeding women, infants and children to age 5 years who meet income guidelines, by appointment. The amount of food available to each family is dependent on age and risk factors. Nutrition education and breast-feeding support are major components of the program.

## SCHEDULE 2\* – Continued

### *City Health Department Health Services as of February 28, 2006*

#### PROGRAMS

Asthma Screening & Referral Program Coordination  
Abandoned Vehicle Complaints (service provided by Public Works/SPD)  
Abandoned Well Inspections and Investigations  
Adult Immunizations Hepatitis A & B  
Adult Immunizations Influenza  
Adult Immunizations Meningococcal  
Adult Immunizations Pneumococcal  
Adult Immunizations Varivax  
Adult Immunizations Law Enforcement, Fire Department, Public Works & Other Agencies  
Adverse Pregnancy Outcome Reporting System  
Bioterrorism Preparedness & Emergency Health Planning  
Blood Pressure Off-site Clinics - Monthly @ 8 City locations  
Blood Pressure Screening for City Employees  
Body Art & Tattoo Establishment Inspections, Licensing & In-services  
Breast Cancer Exam & Training for Self-Exam  
Cancer Screenings  
Cervical Cancer Pap Smear Testing  
Childhood School Immunizations  
Chlamydia, Gonorrhea, Bacteria Vaginosis, Candidacies, Trichomoniasis, NGU, Cervicitis, PID, Pediculosis, Scabies & Syphilis Screening, Counseling, Testing & Treatment  
Cholesterol Testing Clinics  
Citizens Corps Council (CCC) Programming & Coordination  
City-wide Wellness Program Development  
Communicable Disease Investigation, Screening & Follow-up  
Community Hazardous Risk Assessments  
Community Emergency Response Team (CERT) Instruction and Help w/Coordination  
Community Data Book Compilation & Maintenance  
Condom distribution  
Consultation - Sangamon County Department of Children & Family Services on Sex Crimes Against Children  
Coordination of Diabetes Program and Newsletter  
Coordination of Teen Reality Anti-tobacco Program  
Dangerous Buildings Investigations with Public Works (PW Lead Agency)  
Day Care Center In-services to keep up-to-date on Preparedness and Common Childhood Illnesses  
Developmental Screenings on Family Case Management, TPS, High Risk infants minimum  
Diabetes Clinics for Screening, Case Management, Foot Checks & Referral to Physicians  
Distribution - General Health materials  
Employee (City and Public Health Department) Training & Education  
Environmental Health Services  
Epidemiological Services (Full-time) also includes Investigation, Task Forces & Policy Development Support  
Epidemiology - INEDSS State-Wide Reporting of Reportable Cases  
Epidemiology - Case Geomapping System  
Family Case Management  
Food Security & Safety Summit (first offered 2002)  
Food Establishment Inspections, Complaint Follow-up & Licensing/Permitting  
Food Safety On-Site Nurse Education for Striving Facilities (Multi language - Spanish, Mandarin, and Cantonese)  
Food Safety Newsletter (quarterly)  
Genetics Program with quarterly metabolic clinics  
Head Lice Checks  
Health Works & Medical Case Management  
Health Fair vendor (minimum of 25 per year)  
Hepatitis C Support Group Coordination  
Hepatitis C Awareness Campaign & Host Annual Hepatitis C Day in the Park  
Hepatitis C Screening, Counseling, Testing & Treatment options  
Herpes Screening, Counseling, Testing & Treatment  
High School Volunteer Program  
High Complex Laboratory Services In-house  
HIV & STD Partner elicitation & notification  
HIV Screening, Counseling, Testing & Referral  
HIV & STD reporting diagnosis & treatment to IDPH  
Illinois Smoke-Free Restaurant Recognition  
In-home Community Nursing Program (Sangamon County has a part-time nurse through Project Life)  
I-NEDSS Reporting  
Illinois Project for Local Assessment of Needs  
International Property Maintenance Code Enforcement w/Public Works as Lead  
Jail Health Collaboration (STD, HIV HSV, Hep C testing in Adults, Juveniles receive STD testing only)  
Jail Court Ordered Testing  
Jail Inmate Testing & Counseling for HIV, STDs, Hepatitis C  
KidCare Application Agent  
Larvicide and Insecticide Application by Licensed Operators and Applicators  
Lead Nursing Investigations  
Lead Inspections & Assessment - (in house rapid lead testing)  
Lead Testing Blood Draw & Confirmation  
Lead Screening by Finger Stick  
Maintain Mutual Aid Agreements  
Massage Parlor Inspections & Licensing (Sangamon County is done by IDPH)  
Material Distribution on STD, HIV, Herpes, Hepatitis C and Violence Prevention

Medical Reserve Corps (MRC) Coordination & Instruction  
 Medical Presumptive Eligibility (MPE)  
 Mobile Medical Clinics  
 Monthly Hospital Communicable Disease Control  
 Monthly & Bi-Weekly Meeting with Medical Consultants  
 Monthly newsletter articles to all neighborhood associations  
 Neighborhood Nursing Program  
 Nuisance Complaints w/City Public Works  
 Off-Site HIV & STD coordination of Mobile Medical Unit  
 Off-Site HIV Screening, Counseling, Testing & Referral  
 Off-Site HIV & STD reporting diagnosis & treatment to IDPH (Syphilis, HSV, HCV)  
 Off-Site Clinics  
 Off-Site HIV & STD Partner elicitation & notification  
 Overseas Travel Consultation  
 Phlebotomy - blood drawing for testing  
 Physician Residency Training Practical Training  
 Pregnancy Tests  
 Preparedness Plan Development & Maintenance  
 Presentation - Avian Flu & Preparedness for a Pandemic Outbreak  
 Presentation - Immunization In-Services for Medical Residents & School Nursing Personnel  
 Presentation - Hand Washing & Food Safety for 2<sup>nd</sup>, 4<sup>th</sup>, & 6<sup>th</sup> Graders  
 Presentation - Hand Washing & Respiratory Etiquette  
 Presentation - Bloodborne Pathogens  
 Presentation - Recycling Making Paper 101 -W. Coplea - Office of Public Works  
 Presentation - Suicide Awareness  
 Presentations - Choices & Consequences (Smarter Choices)  
 Presentations - Bioterrorism and Weapons of Mass Destruction  
 Presentations - Law Enforcement and Fire Protection  
 Presentations - RICIA  
 Presentations - STD & Teen Pregnancy Prevention  
 Presentations - Smoke-Free, That's Me!  
 Presentations - STD education  
 Presentations - Skin Cancer Prevention  
 Presentations - Sudden Infant Death Syndrome to Foster Parents  
 Presentations - Health Education & Life Skills Partnership  
 Presentations - Hand washing, Food Safety & Disease Prevention  
 Presentations - Head Lice Prevention  
 Presentations - Smallpox  
 Presentations - Forensic Epidemiology  
 Presentations - Anthrax  
 Presentations - Understanding Menopause  
 Presentations - State of Preparedness  
 Presentations - Tar Wars - tobacco prevention  
 Presentations - Asthma  
 Presentations - Testicular Cancer & Self Exam Training  
 Presentations - Freedom from Smoking Cessation for Adults  
 Presentations - Personal Health & Hygiene  
 Presentations - Personal Hand Washing & Disease Etiquette  
 Printable Media - Brochures, Fliers, Reports, etc.  
 Prostate Screening - City Wide Annually, off-site clinics at St. John's, and many other sites throughout the City  
 Response Capacity Assessments  
 School Physicals  
 School Wellness Initiative  
 Sewage System Installation Inspections, Approvals and Complaints  
 SHANE - Weekly Investigation Report and local Health Alert Network to Area Providers  
 SIU Infectious Disease Resident Physician Training - 2<sup>nd</sup> & 3<sup>rd</sup> year medical students on STD Clinic protocol, laboratory procedures, and patient  
 Skin Cancer Prevention Program  
 Smoke-Free Restaurant Program  
 Smoking Cessation - Adults  
 Smoking Cessation Information  
 Smoking Cessation - Teens  
 Student Internship Programs - RNs and Others  
 Suicide Prevention  
 Suspicious Substance Response - Respond to ALL level II and Level III substance or HAZMAT calls  
 Syndromic Surveillance (RODS Project)  
 Tanning Facilities Inspections  
 TB Review  
 TB Skin Testing  
 Teen Parent Services  
 Training - Learning Management Systems (LMS)  
 Training - For Area Stakeholders  
 Training - Tabletop Exercise for Preparedness  
 Training - Fit Testing for N95 Masks  
 Training - Hazardous Materials Awareness Instruction  
 Training - Suicide Prevention Gatekeeper Training (QPR)  
 Training - STD education to Local, County & State Police on Sex Crimes Against Children  
 Training - Hazardous Materials Awareness  
 Training - Satellite Training from CDC and Other Agencies  
 Training - Communicable Disease Investigation  
 Used Medical Supplies Disposal Program  
 Vaccination & Physical Compliance Program  
 Vaccinations Adult Vaccination Follow-up  
 Vector Control - Related to Birds, Rats, Hornet Nests and other possible sources of transmission  
 Vision & Hearing Screening  
 Volunteer - Community Emergency Response Teams (Instructor, Call-out & Assist w/coordination)  
 Volunteer - Medical Reserve Corps (Instructor, Coordination & Call-out)  
 Water Well Installation Inspection & Approval  
 Water Well Sampling, Survey & Supplies  
 Water Well Bottle Analysis Interpretation  
 Water Well & Environmental Assessment for LUST Sites  
 Well Child & Sports Physicals  
 Wellness Program Development - School Employees  
 West Nile Virus Larvicide Application Program (fogging, pellets, granules, & briquettes)  
 West Nile Mosquito trapping and laboratory  
 West Nile Virus Vector Monitoring, Larvicide Program & Community Education  
 Women Infants & Children (WIC)

## SCHEDULE 2\* - Continued

### *City Health Department Health Services as of February 28, 2006*

#### ACTIVITIES

ADA Liaison Perinatal Association  
Affiliated with Perinatal Family  
American Cancer Society Local Chapter  
Animal Control Advisory Committee  
Animal Control Advisory Committee  
Bioterrorism Summit Planning Committee  
Breast-feeding Task Force  
Capital Area Asthma Coalition  
Child Care Coalition  
Community Emergency Response Teams  
Clean Hands Coalition  
Community Projects  
Coordination for Capital Area Coalition Against Tobacco  
Diabetes Coalition  
Earth Day Awareness &  
Earth Day & Recycling Round-up Co-Sponsor  
Employee Training  
Healthy Families Task Force  
Heartland Continuum of Care  
HELP  
HIV Prevention Lead Agency  
Illinois Interagency Council on Early Intervention  
Illinois Public Health Nurses Association  
Illinois Dietetic Association  
Infant & Toddler Mental Health Association  
Infant and Toddler Mental Health Task force from Oz of Prevention  
Infection Control (MMC & St. John's)  
KidCare 217 Coalition  
Kumler Ministries Providers Meeting  
Lead Task Force  
Local Emergency Planning Committee  
Local Interagency Council  
Medical Reserve Corps  
Monthly Articles for Parents University  
MRCIL - Development of Statewide Medical Reserve Corps of IL Coalition  
Offsite Solid Waste Advisory Committee  
Parents Help Line  
Partnership Informal Educators  
Print Media Development - Brochures, Annual Rpt, Fliers, and so forth  
Regional Quality Council for Perinatal Center  
Sangamo Farmer  
Sangamo Scripts Media Campaign  
Solid Waste Co-Sponsors  
South Central Illinois Perinatal Advisory Council  
Springfield Federation  
St. John's School of Dietetics  
STD Task Force  
TB Elimination

## SCHEDULE 3\*

### *Hours of Operation of Jefferson Street Clinic*

#### **Environmental Health**

##### Pre-processing food

As scheduled before the first run.

##### Inspections

Monday–Friday: 7:30 a.m.-4:30p.m.

Mornings, evenings and weekends as scheduled by the after hours inspector

##### EH Other inspections

As needed (includes after hours), complaint driven

##### WNV Spraying & other

As appropriate may include after hours

#### **STD/Adult Services**

##### Asymptomatic

Monday: 2 p.m.-4 p.m.

Tuesday: 1 p.m.-3:30 p.m.

Wednesday: 12:30 p.m.-1 p.m.

Thursday: 9 a.m.-11 a.m., 1 p.m.-3 p.m., 4 p.m.-7 p.m.

Friday: 1 p.m.-3:30 p.m.

##### Symptomatic

Monday: 4:30 p.m.-6:30 p.m.

Wednesday: 1:30 p.m.-3:30 p.m.

Friday: 1:30 p.m.-3:30 p.m.

#### **Immunization/TB**

Monday: 8 a.m.-4:30 p.m.\*

Tuesday: 8 a.m.-4:00 p.m.\*

Wednesday: 8 a.m.-4:00 p.m.\*

Thursday: 8 a.m.-6:30 p.m.\*

Friday: 8 a.m.-4:00 p.m.\*

\* excluding 12:30 p.m.-1 p.m.

#### **Physicals**

Monday: 8:30 a.m.-10 a.m.

Thursday: 4:30 p.m.-6:30 p.m.

Friday: 8:30 a.m.-10 a.m.

#### **Community Nursing**

Monday-Friday: 7:30 a.m.-4:30 p.m.

#### **Laboratory Services**

Monday-Friday: 7:30 a.m.-4:30 p.m.

#### **Epidemiological Services (full-time)**

Monday-Friday: 8 a.m.-4:30 p.m.

#### **WIC/KidCare/Pregnancy Testing**

Monday-Wednesday, Friday: 7:30 a.m.-4:30 p.m., Thursday: 7:30 a.m.-6:30 p.m.

#### **Family Case Management**

Monday-Friday: 7:30 a.m.-4:30 p.m.

Also, as needed, determined by the Family Case Manager based on safety & availability, but

*not usually after 6:30 p.m.*

**SCHEDULE 4\***  
**Equipment Leased by City to County Board of Health**

Item	Quantity
<b><u>Audiovisual Equipment</u></b>	
TV/VCR Combo	3
19" TV	3
25" TV	3
27" TV	1
DVD/VCR Player	2
DVD Player	1
DVD Recorder/Player	1
VHS Recorder	1
Projectors For Laptop Presentations	2
Satellite (Includes 2 Hookups)	1
Doc Seal 125 Laminator	1
Olympus Digital Cameras	6
Video Camera	1

<b><u>Communication Equipment</u></b>	
Desk Phones - Norstar M7310	59
Switchboard Phones	2
Canon Fax Machine	1
2 Way Radios	29
Mobile Phones	2
2 Way Pagers	11
Telecommunication Equipment	1

<b><u>EDP Equipment</u></b>	
Dell Computers	44
Cornerstone Computers	30
Microsoft Office Software	44
Frontpage Software	2
Spss Perpetual Network Software	1
48 - Port Hub	2
Adler Typewriters	4
Okidata 590 Printers (Cornerstone)	12
HP DeskJet 654d	1
HPcolor Laser 4650n	1
HP 4000tn Printer	1
HP 4200tn Printer	2
HP Photosmart 7550 Printer	2
HP Photosmart 1315 Printer	2
HP 4000n Laser Color Printer	1
HP 4600dn Laser Color Printer	2
HP 1220 DeskJet Color Printer	2
HP 1200 DeskJet Printer	4
HP 2200d Printer	1
HP 2200 DN Printer	1



HP 2100 Printer	1
HP 932c Printer	1
HP 5500 Laser Color Printer	1
HP Photosmart 1218 Printer	1
Canon Mp390-1 Color Printer/Scanner	1
Sharp Pr-C260m Color Copier	1
HP Scanjet 3500	1
Dell Laptop Computers	9
Cornerstone Laptop Computers	4

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**Kitchen Equipment**

Small Refrigerators	3
Refrigerator/Freezer	1
Microwave	1

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**Laboratory Equipment**

Refrigerator/Freezer	1
Side-By-Side Refrigerator/Freezer	1
Lab Equipment Tables	2
Hemacue Testing Machines	3
Benchtop Steam Incubator	1
Lead Care Analyzer	1
Card Rotator	1
Rocker	1
Slide Warmer	3
Electronic Microscopes – Light	2
Electronic Microscope – Darkfield	1
Centrifuge	1
Refrigerated Centrifuge with High Speed Rotor	1
Autoclave	2
Incubator	2
Waterbath	1
Eye Wash Station	2
Drench Hose	1
Bacti Cinerator Sterilizer	1
Handheld Infrared Thermometer	1
Magnetic Stirrer	1
Ice Maker	1
Sit Stands	4
Ph Conductivity Meter	1
Balance	1
Water Purification System	1
Gas Analyzer Kit	1
Gel System	1
Therma Cycler	1
Transilluminator	1
Bio Safety Cabinet	1
Ultralow Temp Upright Freezer	1
Slide Cabinet	1
Dual Temp Side By Side Refrigerator	1

Vaccine Refrigerator	1
Cholestech Gdx Machine	1
Cholestech Ldx Machine	1
Nikon Eclipse 55i Microscopes with Cameras	2
Nikon Eclipse 55i Microscopes	2
Centrifuge Refrigerated	1
Autoclave	1
Therma Cyclor	1

**Medical Equipment/ Exam Room Equipment**

Infant Scales	2
Adult Scales	4
Adult Height Board	1
Infant Height Board	2
Blood Drawing Chair	1
Exam Table	5
Medicine Storage Cabinets	10
Medical Stools	7
Exam Lights	4
Otoscope/Ophthalmoscope Units	4
B/P Scope Wall Units	4
Dermascan Skin Damage Machine	1
Hearing Testing Machine	1
Vision Testing Machine	1
Hotd Visual Acuity Testing Machine	1
Ear Thermometers	1
Biojectors	4
Digital Baby/Adult Scales (FCM)	3
Portable Ophthalmoscope/Otosopes (FCM)	2
B/P Cuffs	28
Pediatric Stethoscopes	7
Stethoscopes	19
EMT Kits	4

**Office Furniture**

L-Shaped Desks	10
Wood Desks	2
Desks (Drawers Ea Side)	49
Wood Credenza	1
Computer Hutch	17
Desk Chairs W/ Arms	57
Desk Chairs W/O Arms	12
Guest Chairs W/ Arms	22
Guest Chairs W/O Arms	17
Stacking Waiting Room Chairs	116
2 - Drawer File Cabinets	40
4 - Drawer File Cabinets	16
5 - Drawer File Cabinets	15
Card File Cabinet	1
2 - Drawer Lateral Cabinets	3

3 - Drawer Lateral Cabinets	3
5 - Drawer Lateral Cabinets	53
Typing Stand	6
Bookcase - 2 Shelves	3
Bookcase - 4 Shelves	12
Metal/Wood Storage Shelf - 5 Shelves	5
Metal/Wood Storage Shelf - 6 Shelves	1
Storage Cabinets	21
Workstation Computer Tables	13
Printer Stands	15
Reception Counters	2
Recliner	1
Coat racks	3
Folding Tables - 6 Ft	2
Folding Tables - 8 Ft	6
Portable Folding Table	2
Rack For Folding Chairs	1
Pamphlet Rack	2
Pamphlet Rack (Wall)	3
TV Storage Cabinet	3
TV Stand	2
Wall Mounts For TV/VCR/DVD Players	5
Rolling Cart With Shelf	2
Rolling Computer Carts	3
Destroy It Shredder	2
Infant Changing Table	1
Conference Room Table	2
Conference Room Chairs W/O Arms	10
Conference Room Chairs W/ Arms	4
Conference Room Wood Shelves - 8 Ft.	3
Kids Table	1
Kids Chairs	11
Round Conference Table	1
Conference Chairs With Arms	4
End Tables	2
72 X 36 Partition Panels	36
72 X 48 Partition Panels	27
72 X 24 Partition Panels	9
60 X 30 Modular Desks	1
48 X 24 Modular Desks	2
36 X 24 Modular Desks	2
60 X 24 Modular Desks	3
Mobile Pedestals - 3 Drawer	4
Mobile Pedestals - 2 Drawer	4
66 X 30 Modular Desks With Returns	2
Wick Cabinets And Countertop	1
Computer Desk	1

**Maintenance/ Security Equipment**

Lawnboy Mower	1
8.5 Hp Yard Machine Snow Blower	1
Mtd Riding Mower	1
Grizzly 18hp ULV Generator-Fogger	1
Keypad Entry System W/ 4 Keypads	1

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**Miscellaneous**

Nylon Pop Up Tents	2
Niton Xrf Lead Paint Analyzer	1
Vacuum Cleaners	3
Glow Germ Machine	1
Gravid Traps	8
Black Light (R & R)	1
Light Meter (R & R)	1
Digital Thermometers – Food	8
Lazer Thermometers – Food	5
Storage Unit	1

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**Vehicles**

97 Dodge Neon	1
00 Ford Focus	2
00 Dodge Stratus	1
90 Chevy Cavalier	2
93 Chevy Lumina	1
95 Chevy Corsica	1
92 Ford Pickup	1
00 Chevy Cutaway Van	1

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**Total Cars: 10**

**SCHEDULE 5\***  
**Schedule of Permit and License Fees and Penalties**

<b>Food service establishment operator's license</b>	<b>Licenses Effective 1/1/05</b>	<b>Licenses Effective 1/1/06</b>	<b>Licenses Effective 1/1/07</b>
Category I	\$125	\$185	\$200
Category II	\$100	\$150	\$185
Category III	\$50	\$75	
Temporary	\$25		
Seasonal	\$80		
Day Care	\$20		
Plan Review Fee	\$200		
New Facility/Owner	\$100		
Not-for-profit	\$0		

<b>Retail food store operator's license</b>	<b>Licenses Effective 1/1/05</b>	<b>Licenses Effective 1/1/06</b>
Retail Food Store A	\$200	\$300
Retail Food Store B	\$75	\$200
Retail Food Store C	\$30	\$35
Temp 1 day	\$25	
Temp 2-3 days*	\$40	
Temp 4-14 days*	\$115	
Mobile 15-90 days*	\$150	
Mobile 91 - 183 days*	\$150	
Mobile 184 - 365 days*	\$150	
Seasonal 15 - 183 Days	\$80	
Septic Permit	\$40	
Water Well Permit	\$200	
Day Care	\$20	
Day Care	\$20	
Day Care	\$20	

**Health Services**

TB Tests 1-step	\$10
TB Tests 2-step*	\$20
Immunizations	\$10
Physicals	\$20
Hepatitis A <19	\$20
Hepatitis A Adult	\$25
Hepatitis B Adult	\$31
Lead Screening Finger	\$38
Meningococcal Vaccine	\$71
Pneumococcal Conjugate	\$74
Varivax	\$70
Pregnancy Tests	\$5
Influenza Vaccinations	\$20

**Adult Services**

Clinic Visit	\$10
CO STD Test-Self Pay	\$75
CO HIV Test-Self Pay	\$50
CO HIV/STD Test	\$125
HIV Test	\$40
Hepatitis C Test	\$35
Urine GC.CT Test	\$10
Herpes Type I & Type II Test	\$40
Pap Test	\$65
Breast Exam	\$35
Pap & Breast Exam	\$90
STD Treatment Only	\$5
HSV Treatment Only	\$10
HPV Treatment Only (Aldara)	\$10
RPR Only	\$10

**Penalties for violations and reinspection fees**

Non-Critical violations	Warning
Critical violations	Up to \$25 per violation
1st Reinspection	\$25
2nd Reinspection	\$100
3rd-5th Reinspection	\$250
6th Reinspection	\$250 plus the following year's license fee increased by 50%

*CO = Court Ordered.*

*HSV = Herpes Simplex Virus Type I, Herpes Simplex Virus Type II, or Genital Herpes.*

*HPV = Human Papilloma Virus, or Genital Warts. Aldara is the only medicine that we supply for HPV mgmt at this time. If a person is CO self pay, they must have a referral sheet from probation and pay all fees prior to testing.*